

AVSTA



Antelope Valley Schools Transportation Agency

PARENT PACKET





Antelope Valley Schools Transportation Agency
670 West Avenue L-8, Lancaster CA 93534

Telephone: (661) 945-3621
Fax: (661) 949-9461

To: Parents/Guardians of Special Needs Students

Re: Parent Packet Information

Welcome to all parents/guardians of students transported by AVSTA. Attached are information documents to assist you, students, and transportation staff in being aware of the process and functions of our transportation policies and procedures.

STUDENT RELEASE POLICY: This document (on the reverse side of this page) provides information on our student release policy and procedures. Please read this document carefully as it contains important information.

STOP TIME NOTIFICATION FORM: This document is used to inform the parent/guardian of any changes that may occur for the pickup or drop off times of the student. Changes will be made when the route your student is assigned to has a time schedule change. Some examples are when students are added or removed from the route or a change in the actual direction of the route. Your student's driver will deliver this form to you.

BUS RULES AND STUDENT DISCIPLINE GUIDELINES: Enclosed is a copy of the A.V.S.T.A. Student Discipline Policy and Bus Rules. The Safety Rules were established to guarantee the safe transportation of all students, including your child. Please read and review them with your student.

RELEASE FORM: This form should be used to identify if the student will be "self-release", meaning the student can safely be allowed to be dropped off at home without an authorized person to receive the student, or the student will be delivered to an authorized person as noted by parent/guardian. If there are any changes to the release status of the student or persons listed as authorized by parent/guardian, another form should be filled out. If you need a form, please ask the driver, once completed, you can also give it to the driver.

SPED WINDOW "A" SIGN: This sign is used to notify the driver that your student will not be in need of transportation for the length of time the sign remains in the window. Additional information is included on the reverse side of the sign.

If you have any questions regarding any item in the Parent Packet, please contact us at (661)945-3621.



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To: Parents/Guardians of Special Needs Students

Re: Student Release Policy

This memo is to introduce or remind parents of our Student Release Policy, along with additional information pertaining to the student's pick-up and drop-off to and from home.

TRANSPORTATION RELEASE INFORMATION FORM: If the student has a signed Transportation Release Information Form on file, the driver shall make certain that the student is being released to the person, legal guardian or individual listed on the Transportation Release Information Form. The driver will request a picture ID from the authorized person that is receiving the student until the driver is acquainted or recognizes this person. **To ensure that student safety is first and foremost, it is this agency's policy to require parents, guardians, and all persons that are designated by a parent/guardian for release, to show picture ID when requested by the driver. Parents: It may be necessary to have a substitute driver on your students route and the driver may not know you, we ask that you please cooperate when picture ID is requested.**

SPECIAL NEEDS BUS STOPS:

All special needs students are to be dropped off only at their designated stops and only to a designated adult unless it is noted on the route sheet that the student is release-to-self. No student shall be released by themselves from a bus unless a release-to-self form is on file in the Dispatch office or directed to do so by Dispatch. Under no circumstances shall the door of the bus be opened for a stranger or a student released to an unauthorized adult.

NO ONE AT HOME: If no one is home to receive a student, the student shall be kept on the bus and Dispatch called for further instructions. Dispatch will make an attempt to reach parent/guardian, if necessary, Dispatch will also attempt to reach adults that are authorized for release. If all call attempts are unsuccessful, the student will be returned to the school for safety reasons.

PROBLEM AT PICK-UP STOP: If a student's equipment is not working properly and it is the evaluation of the driver that the student cannot be transported safely, the driver should inform the parent of the problem. If the problem cannot be resolved, the driver shall request directions from Dispatch. The appropriate Supervisory staff member will make the decision regarding transportation of the student.

These policies are in place for the safety of Students and Drivers, as well as providing the best service possible. The understanding and cooperation from parents/guardians are very much appreciated.

Fernando Nunez
Dispatch Operations Supervisor



Antelope Valley Schools Transportation Agency

STOP TIME CHANGE NOTIFICATION

Student's name _____

STATE ID NUMBER: _____

Effective _____ bus stop / time of arrival will change to the time indicated below.

If your child will not need am transportation place (green) "A" in the window-If you live in a rural area or the "A" isn't visible from the window please call AVSTA dispatch at 661-945-3621 (option 3 then option 1) to cancel transportation

AM

Stop _____ Pick-up time _____

Driver's name _____

PM

Stop _____ Drop-off time _____

Driver's name _____

Please remember the school district expects your student to be ready and waiting 5 minutes before pick up time, to help ensure they do not miss the bus.

Students not ready at the pick-up time will not be transported.

Once the bus leaves your home it will not return.



Antelope Valley Schools Transportation Agency

NOTIFICACIÓN DE CAMBIO DE HORA DE PARADA

El nombre del estudiante _____ **NUMERO DE ESTADO:** _____

Efectivo _____ la parada de autobús / hora de llegada cambiará a la hora indicada a continuación. Si su hijo no necesitará transporte **am**, coloque la letrera (verde) "A" en la ventana. Si vive en un área rural o la "A" no se ve desde la ventana, llame al despacho de AVSTA al 661-945-3621 (opción 3 luego opción 1) para cancelar el transporte

AM

Detener _____ Hora de recogida _____

Nombre del conductor _____

PM

Detener _____ Hora de recogida _____

Nombre del conductor _____

Recuerde que el distrito escolar espera que su estudiante esté listo y esperando 5 minutos antes de la hora de recogida, para asegurarse de que no pierda el autobús.

Los estudiantes que no estén listos a la hora de recogerlos no serán transportados. Una vez que el autobús salga de su casa, no regresará.

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY

BUS RULES

1. Authority of the driver: Pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street or highway. (Title V, Section 14103 – A, California Administration Code)
2. Cooperate with the driver. Follow directions the first time they are given.
3. Arrive at the bus stop waiting in line 5 minutes before the scheduled bus departure time. While going to and from the bus stop and while waiting for the bus, keep out of the street and off private property. Noise, rowdy behavior, and property damage at the bus stop could cause the stop to be moved to a less convenient location. Students must use the designated stop closest to his or her home both A.M. and P.M. Students may not use multiple stops. Any student having to use another stop in an "emergency only" situation must have a note pre-approved by the school.
4. Board and leave the bus in an orderly manner. Do not push other students. Be seated promptly. Do not "save" seats for others. Be willing to share the seat with fellow bus riders. Follow driver's instructions concerning seating location and unloading procedures.
5. Always sit facing the front of the bus. Remain seated when the bus is in motion. Do not change seats without permission of the driver.
6. Keep your head, hands, and arms inside the bus at ALL times. Do not yell out of the windows to others outside the bus.
7. No physical contact of ANY kind is allowed. Keeps hands off other people and off other possessions.
8. Animals, insects, and reptiles are not permitted on the bus with the exception of service animals. (54.2. Civil Code)
9. Large musical instruments are prohibited on the bus. Other prohibited items include glass containers or other breakable items, skateboards, roller blades/skates, balloons, playground equipment, and other large bulky items. Special arrangements must be made for the transportation of athletic equipment. Cleats and or spikes must be removed prior to boarding the bus.
10. Bus aisle and emergency exits must be kept clear of feet, legs, arms, books, and lunches.
11. Keep the bus clean. Students are not to eat, drink, or chew gum or tobacco on the bus.
12. Appropriate school dress must be worn at all times while on the bus. Appropriate footwear must also be worn. Hats/caps, hoodies, etc. are not to be worn while on the bus and must be removed prior to boarding. No open cosmetics or aerosol cans are permitted.
13. Do not use obscene or profane language. Smoking, any narcotics, weapons, and lighting of matches are not permitted on the bus. No hazardous materials, liquids, or gases are permitted on the bus.
14. Do not deface or destroy bus equipment. Damage to seats, windows and other parts of the bus are unnecessary and costly. The student will be responsible for the cost of repair.
15. Avoid loud talking, loud laughter or unnecessary confusion (it may divert the driver's attention and could result in an accident).
16. Students living across streets, upon which the bus is stopped to unload them, should cross only when the driver indicates that it is safe to do so. Students must cross the street in front of the bus and walk straight across the street. The driver will escort Elementary and Junior High students across the street.
17. In school districts with bus passes, students MUST show their bus pass before boarding the bus and may not use another student's pass.
18. Students are NOT allowed to use cell phones or any electronic devices while on the bus. These items must be placed in the off position and kept in the student's possession at all times while on a bus.
19. Students that leave campus for any reason other than a school authorized, pre-approved appointment will NOT be allowed to ride the bus home in the PM.
20. If the school bus is equipped with seat belts and shoulder straps, they MUST be worn at all times. Tampering with ANY seat belt or shoulder strap is PROHIBITED.

EVEN THOUGH A TRANSPORTATION FEE IS CHARGED, TRANSPORTATION IS A PRIVILEGE. FAILURE TO ABIDE BY ONE OR MORE OF THESE RULES MAY RESULT IN THE LOSS OF BUS RIDING PRIVILEGES.

**AGENCIA DE TRANSPORTACIÓN DE LAS ESCUELAS DEL VALLE DEL ANTÍLOPE
REGLAS DEL AUTOBÚS**

1. Autoridad del conductor: los estudiantes transportados en un autobús escolar estarán bajo la autoridad y responsabilidad directa del conductor del autobús y el conductor deberá ser responsable por la conducta adecuada de los estudiantes mientras se encuentren en el autobús o sean escoltados al atravesar la calle o carretera (Título V, Sección 14103- A, Código Administrativo de California).
2. Cooperar con el conductor. Siguiendo sus indicaciones la primera vez que son dadas.
3. Llegar a la parada del autobús esperando en la fila 5 minutos antes de la partida programada del autobús. Mientras vayan hacia y desde la parada del autobús y mientras esperen por el autobús, deberán mantenerse fuera de la calle y propiedad privada. Un comportamiento escandaloso y ruidoso y el causar daño a la propiedad en la parada del autobús podrá ser causa de que la parada sea cambiada a un lugar menos conveniente. Los estudiantes deberán usar la parada designada más cercana a su hogar de ida y regreso, A.M. y P.M. Los estudiantes no podrán utilizar varias paradas. Cualquier estudiante que tenga que utilizar otra parada en una situación de “emergencia solamente” deberá tener una nota pre-aprobada por la escuela.
4. Abordar y bajar del autobús de manera ordenada. No empujar a otros estudiantes. Sentarse rápidamente. No “guardar” el asiento para otros. Estar dispuesto a compartir el asiento con sus compañeros que viajan en el autobús. Seguir las instrucciones del conductor respecto al asiento que deben ocupar y los procedimientos para bajar del autobús.
5. Sentarse siempre mirando hacia el frente del autobús. Permanecer sentados cuando el autobús esté en movimiento. No cambiar de asiento sin el permiso del conductor.
6. Mantener la cabeza, manos y brazos dentro del autobús en TODO momento. No gritar desde las ventanas a otros estudiantes fuera del autobús.
7. No se permitirá ningún contacto físico de CUALQUIER clase. Mantener las manos lejos de la demás gente y de las pertenencias de los demás.
8. No se permitirán animales, insectos y reptiles en el autobús a excepción de animales de servicio (Código Civil 54.2.)
9. Estará prohibido subir al autobús instrumentos musicales grandes. Otros objetos prohibidos incluyen envases de vidrio u otros objetos rompibles, patinetas, patines/monopatines, globos, equipo de patio de juegos y otros objetos voluminosos. Se deberán hacer arreglos especiales para transportar equipo atlético. Se deberán remover tacos y o clavos de los zapatos deportivos antes de abordar el autobús.
10. Los pasillos y salidas de emergencia del autobús deberán mantenerse libres de pies, piernas, brazos, libros y almuerzos.
11. Mantener limpio el autobús. Los estudiantes no deberán comer, beber o mascar chicle o tabaco en el autobús.
12. Vestido de la escuela apropiado debe ser usado todo el tiempo en el autobús. El calzado adecuado también debe ser usado. Sombreros / gorras, sudaderas, etc, no están para ser usados en el autobús y debe ser eliminado antes de abordar. No se permiten los cosméticos abiertos o latas de aerosol.
13. No deberá usarse lenguaje obsceno o profano. No se permitirá en el autobús fumar, cualquier tipo de narcóticos, armas, y encendedores o cerillos. No se permitirán materiales, líquidos o gases peligrosos en el autobús.
14. No vandalizar o destruir el equipo del autobús. Dañar los asientos, ventanas y otras partes del autobús es innecesario y costoso. El estudiante será responsable por el costo de reparación.
15. Evitar hablar en voz alta, reír en voz alta o crear confusión innecesaria (esto puede distraer la atención del conductor y podría causar un accidente)
16. Los estudiantes que viven al atravesar la calle de la parada del autobús en donde se bajan, deberán atravesar solamente cuando el conductor les indique que es seguro hacerlo. Los estudiantes deben atravesar al frente del autobús y caminar en línea recta. El conductor escoltará a los estudiantes de la primaria y secundaria al atravesar la calle.
17. En los distritos escolares con pases del autobús, los estudiantes DEBERÁN presentar sus pases del autobús antes de abordarlo y no podrán usar los pases de otros estudiantes.
18. Los estudiantes NO deberán usar sus teléfonos celulares o cualquier dispositivo electrónico mientras estén en el autobús. Esos artículos deberán estar apagados y mantenidos en posesión de los estudiantes en todo momento mientras estén en el autobús.
19. Los estudiantes que dejen la escuela por algún motivo sin una autorización de la escuela, cita pre-aprobada NO podrán viajar en el autobús a su hogar en el turno de P.M.
20. Si el autobús escolar está equipado con cinturones de seguridad y correas al hombro, los estudiantes DEBERÁN usarlos en todo momento. Se PROHIBE hacer modificaciones a CUALQUIER cinturón de seguridad o correa al hombro.

AÚN CUÁNDO EXISTE UN CARGO POR EL TRANSPORTE, LA TRANSPORTACIÓN ES UN PRIVILEGIO. EL INCUMPLIMIENTO DE UNA O MÁS DE ESAS REGLAS PODRÁ DAR COMO RESULTADO LA PÉRDIDA DE LOS PRIVILEGIOS PARA VIAJAR EN EL AUTOBÚS

PUPIL MANAGEMENT
GUIDELINES FOR STUDENT DISCIPLINE

In order to provide the safe transportation of students, we are using the following assertive discipline policy.

OUR PHILOSOPHY:

We believe all students can behave appropriately and safely while riding on a school bus. We will **NOT** tolerate students deterring drivers from doing their job or preventing other students from having safe transportation. Failure to follow the bus rules will result in a bus ticket.

Agency personnel will carry out the following consequences:

1st Ticket: Will result in a written warning notice to parents and school administrators.

2nd Ticket: Will result in loss of bus riding privilege for 1 to 3 school days. The parent will be responsible for transporting the student.

3rd Ticket: Will result in loss of bus riding privileges for 5 school days. The parent will be responsible for transporting the student.

4th Ticket: Will result in loss of bus riding privileges for 10 school days. The parent will be responsible for transporting the student.

5th Ticket: Will result in loss of bus riding privileges per Title V, Section 14103 #B for the remainder of the school year.

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THE MINOR CLAUSE

The Minor clause may be used at the discretion of the Agency. The Agency has the right to adjust the number of days the bus riding privileges can be denied. This could be anywhere from a Written Warning to 1 – 3 days loss of bus riding privileges.

THE SEVERE CLAUSE

The severe clause may be invoked ***WITHOUT A WRITTEN WARNING*** having been previously issued whenever the offense is of such serious nature to warrant it. ***SOME*** examples of these offenses are:

1. Physical contact of ***ANY*** kind with Driver or Student.
2. Harassment of ***ANY*** kind, sexual or disability.
3. Threatening a Driver or Student. Arguing with the Driver.
4. Use of foul or obscene language. ***ANY*** gang signs or racial remarks.
5. Any violation causing or likely to cause injury to Driver or Student.
6. Throwing object in or out of bus.
7. Jumping out of bus window or emergency door.
8. Destroying or defacing bus or bus equipment.
9. Any action that interferes with the safe transportation of Student. Continued disorderly conduct.
10. Weapon of ***ANY*** kind.
11. Any violation of the Ed. Code.

BUS PASS CLAUSE

The Bus Pass Clause will be enforced when a student does not present a valid SMARTAG pass for three (3) consecutive days. Failure to produce a valid pass will result in the student being issued a referral. The student will then have three days to replace the lost pass. If the pass is not replaced within three days, another referral will be issued and the student will be denied transportation by the Transportation Security Supervisor. No Student is to be denied transportation by the driver until further notification is received from the Transportation Security Supervisor.

Consequences: Students will be denied bus transportation anywhere from 1 -10 days depending on the severity. If a student is denied transportation 'Indefinitely' and IF DEEMED NECESSARY, a parent conference will be arranged with parent, student, driver and agency representative. Depending on the severity a student can also be denied transportation 'Permanently'. Any illegal activity can result in notification of law enforcement.

We believe that the use of surveillance systems on school buses will help to deter misconduct and improve discipline, ensure the safety of students and bus drivers, and prevent vandalism. Therefore, surveillance systems may be installed and used on school buses to monitor student behavior while traveling to and from school and school activities.

PARENT CONFERENCE

Parents have the right to request a conference to discuss student behavior, consequences, or concerns that will include: parent(s) or guardian(s), student, driver and agency representative. Please call the Transportation Security Supervisor directly to schedule a conference at (661)952-3116.

ADMINISTRACION DE LOS ALUMNOS LINEAMIENTOS

PARA LA DISCIPLINA DE LOS ESTUDIANTES

Para poder proporcionar una transportación segura a los estudiantes, estamos usando las siguientes políticas de disciplina asertiva.

NUESTRA FILOSOFIA:

Nosotros creemos que todos los estudiantes pueden comportarse apropiadamente y de manera segura mientras viajan en un autobús escolar. Nosotros **NO** toleramos que los estudiantes impidan que los conductores hagan su trabajo o prevengan que otros estudiantes tengan una transportación segura. El no seguir estas reglas dará como consecuencia una multa de autobús.

El personal de la Agencia llevará a cabo las siguientes consecuencias:

1ª Multa: Tendrá como consecuencia una advertencia por escrito a los padres y a los administradores de la escuela.

2ª Multa: Tendrá como consecuencia una pérdida del privilegio de viajar en el autobús por 1 a 3 días escolares. Los padres serán responsables de transportar al estudiante.

3ª Multa: Tendrá como consecuencia la pérdida de los privilegios de viajar en el autobús por 5 días escolares. Los padres serán responsables de transportar al estudiante.

4ª Multa: Tendrá como consecuencia la pérdida de los privilegios de viajar en el autobús por 10 días escolares. Los padres serán responsables de transportar al estudiante.

5ª Multa: Tendrá como consecuencia la pérdida de los privilegios de viajar en el autobús de conformidad con el Título V, Sección 14103 #B por el resto del año escolar.

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CONSECUENCIAS

A los estudiantes se les puede negar el transporte en autobús entre 1 y 10 días y, dependiendo de la gravedad, a un estudiante también se le puede negar el transporte de forma indefinida o permanente. Cualquier actividad ilegal puede dar lugar a la notificación de la aplicación de la ley.

LA CLÁUSULA MENOR

La cláusula Menor podrá ser usada a discreción de la Agencia. La Agencia tiene el derecho de ajustar el número de días de los privilegios de viajar en el autobús que pueden ser negados. Esto puede ser desde una Advertencia por Escrito a 1-3 días de pérdida de los privilegios de viajar en el autobús.

LA CLÁUSULA SEVERA

La cláusula severa podrá ser aplicada **SIN QUE UNA ADVERTENCIA POR ESCRITO** haya sido previamente emitida siempre que la ofensa sea de una naturaleza tan severa que lo amerite. **ALGUNOS** ejemplos de esas ofensas son:

1. Contacto físico de **CUALQUIER** clase hacia el conductor o estudiante.
2. Acoso de **CUALQUIER** clase, sexual o por discapacidad.
3. Amenazar al conductor o a un estudiante. Discutir con el conductor.
4. Uso un lenguaje denigrante u obsceno. **CUALQUIER** señal de pandillerismo o comentarios raciales.
5. Cualquier violación que cause o pueda causar una lesión al conductor o a un estudiante.
6. Arrojar algún objeto dentro o fuera del autobús.
7. Saltar por alguna ventana o puerta de emergencia del autobús.
8. Destruir o vandalizar el autobús o el equipo del autobús.
9. Cualquier acción que interfiera con la seguridad del transporte del estudiante. Mala conducta continúa.
10. Armas de **CUALQUIER** clase.
11. Cualquier violación al Código de Educación.

CLÁUSULA DE PASO DE AUTOBÚS

La Cláusula de Pase de Autobús se aplicará cuando un estudiante no presente un pase SMARTAG válido por tres (3) días consecutivos. Si no se produce un pase válido, el alumno recibirá una referencia. El estudiante tendrá tres días para reemplazar el pase perdido. Si el pase no se reemplaza dentro de los tres días, se emitirá otra referencia y se le negará el transporte al estudiante por el Supervisor de Seguridad en el Transporte. El conductor no le negará el transporte a ningún estudiante hasta que se reciba una notificación del Supervisor de Seguridad en el Transporte.

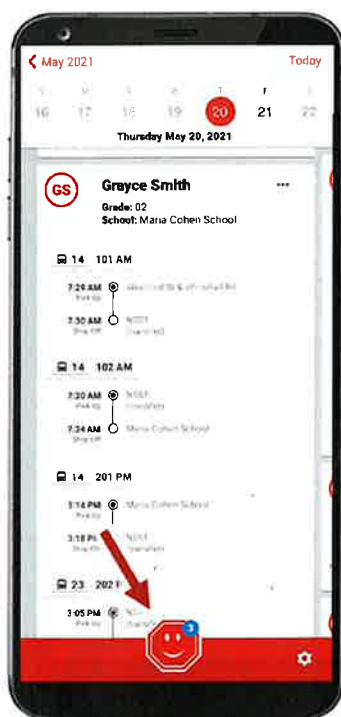
Creemos que el uso de sistemas de vigilancia en los autobuses escolares ayudará a disuadir la mala conducta y mejorar la disciplina, garantizar la seguridad de los estudiantes y los conductores de autobuses, y evitar el vandalismo. Por lo tanto, los sistemas de vigilancia pueden instalarse y usarse en los autobuses escolares para monitorear el comportamiento de los estudiantes mientras viajan hacia y desde la escuela y las actividades escolares.

CONFERENCIA DE PADRES

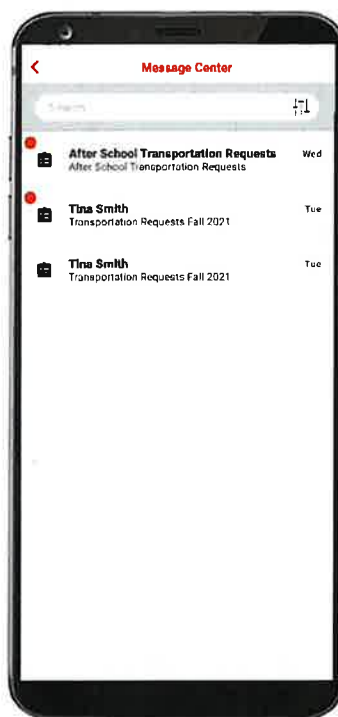
Los padres tienen el derecho de solicitar una conferencia para discutir el comportamiento del estudiante, las consecuencias o inquietudes que incluirán: padre (s) o tutor (es), estudiante, conductor y representante de la agencia. Llame directamente al Supervisor de Seguridad del Transporte para programar una conferencia al (661) 952-3116.



Secure communication through the Stopfinder Message Center. View announcements and messages.



Tap Stoppy to view messages, read announcements, and submit forms



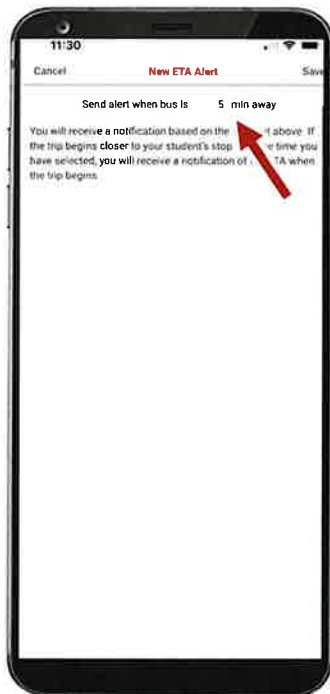
Unread messages will appear with a red notification badge



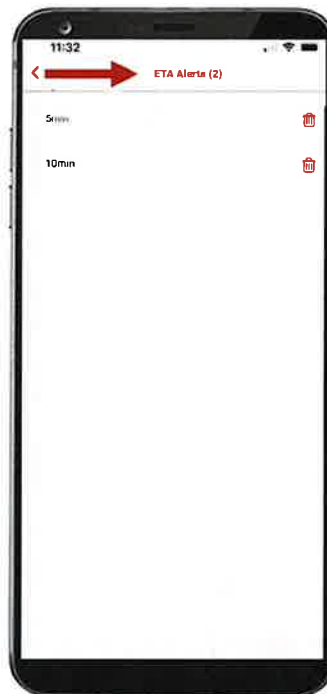
With ETA Alerts, choose to receive an ETA Alert when the bus is 5, 10, 15 or 20 minutes away. Alerts will appear on your student's schedule and as a notification.



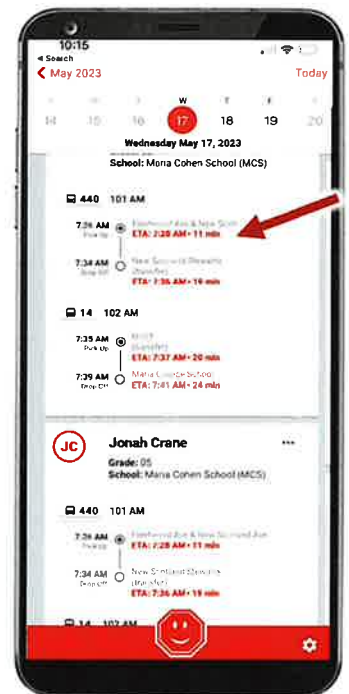
Tap the Alert button and select Add ETA Alert from the menu



Select if the ETA Alert will be for 5, 10, 15 or 20 minutes



Save the Alert. Add additional alerts or tap the Alert button to Manage Alerts.



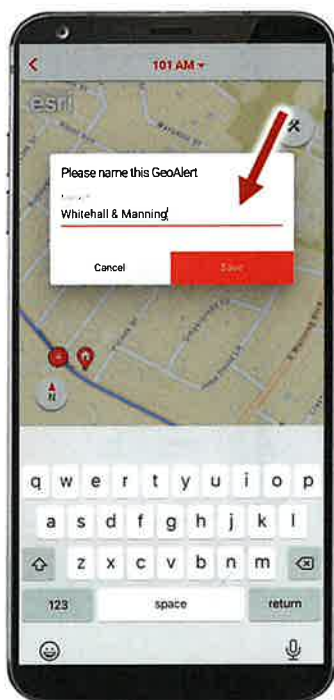
Receive notifications when the bus is the selected number of minutes away from your student's stop



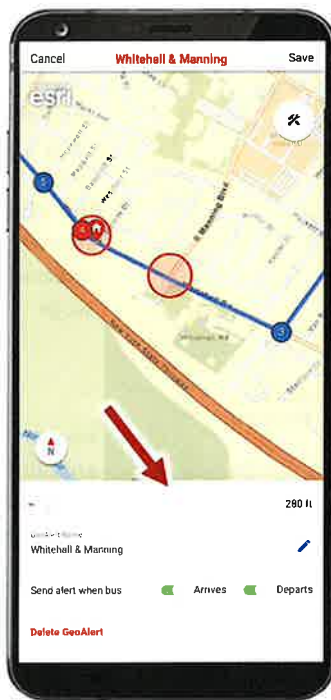
With GeoAlerts, create alert zones anywhere on the map to receive GeoAlert notifications when the bus arrives at or departs from the alert zone.



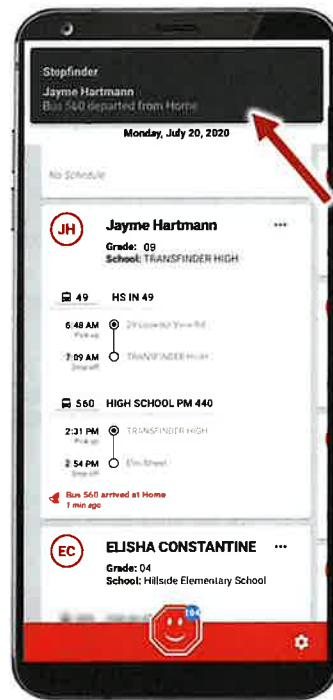
Tap the Alert button and select Add GeoAlert from the GeoAlerts menu



Name the new GeoAlert and tap Save



Position the GeoAlert, use the slider to change its size and select when you want alerts sent



Receive notifications and view GeoAlerts on the student card



Start Using the App Today

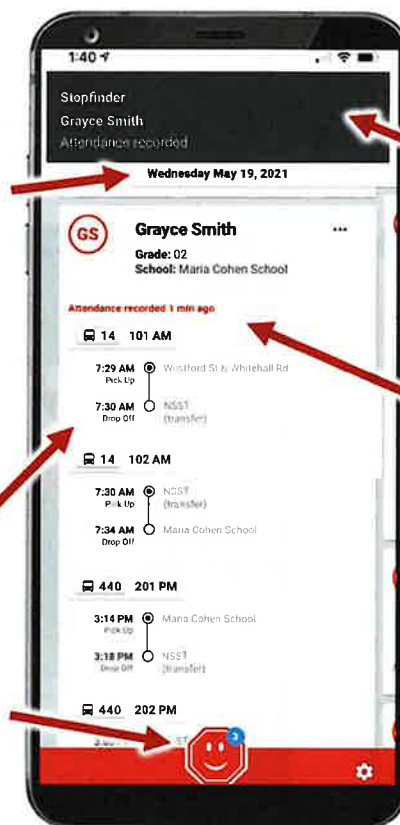
1. Activate your subscription
 - An invitation email will be sent from the Transportation Department
2. Install the Stopfinder app
3. View your student's schedule & share your student's schedule with caregivers
4. Create GeoAlerts, configure ETA Alerts & receive attendance notifications



See each student's schedule for any day of the year

Vehicle, Trip and Stop information, including transfer trips and alternate site stops

Access announcements, forms, and messages



Receive real-time notifications for attendance, ETA, and GeoAlerts

View previous notifications for attendance and GeoAlerts on each student's card



Antelope Valley Schools Transportation Agency

 Antelope Valley Schools Transportation Agency

 (661) 945-3621

 avsta.com



Antelope Valley Schools Transportation Agency

To bus rider parents and guardians:

AVSTA is pleased to announce that we have migrated to a new parent app called **Stopfinder**. **Stopfinder**: the easy-to-use, all-in-one parent app that gives you the most accurate live-time information about your student's schedule.

Parents and guardians will be able to track their students' transportation information and receive smartphone notifications regarding their students' route, such as delays, changes in schedule, ETAs, and more.

App invitations have been sent to current parent email accounts during the summer break. After the new school year is in session Invitations will be sent to those who are new or may have missed. The invitation email will allow you to create your account and log in to the app. Check your inbox regularly. **For more information on Stopfinder**, visit our website at www.avsta.com and click the **Stopfinder Parent App Information** tab.



Antelope Valley Schools Transportation Agency

A los padres y tutores de los estudiantes que utilizan el autobús:

AVSTA se complace en anunciar que hemos migrado a una nueva aplicación para padres llamada **Stopfinder**. **Stopfinder** es una aplicación integral y fácil de usar que le ofrece información precisa y en tiempo real sobre el horario de transporte de su estudiante.

Los padres y tutores podrán consultar la información de transporte de sus estudiantes y recibir notificaciones en sus teléfonos inteligentes sobre la ruta, incluyendo retrasos, cambios de horario, horas estimadas de llegada y más.

Durante las vacaciones de verano, se enviaron invitaciones a las cuentas de correo electrónico de los padres actuales. Una vez iniciado el nuevo año escolar, se enviarán invitaciones a quienes sean nuevos o no la hayan recibido anteriormente. El correo electrónico de invitación le permitirá crear su cuenta e iniciar sesión en la aplicación. Por favor, revise su bandeja de entrada con regularidad. Para obtener más información sobre **Stopfinder**, visite nuestro sitio web www.avsta.com y haga clic en la pestaña "**Stopfinder Parent App Information**" (Información de la aplicación **Stopfinder** para padres).

**Special Education Message Phone
661-945-3621 or 661-948-6891**

A

How long will the bus wait for my student?

Your student should be ready and waiting 5 minutes before the scheduled pick up time to make sure they don't miss the bus. The bus will leave 1 minute past the pick-up time. Students not ready at the scheduled pick up time will not be transported. Once the bus leaves your home it will not return. If you know in advance your child will not need a ride, please place this card in a window where it will be visible to your bus driver. If you do not have a place to put this card to be visible, please call transportation at 661-945-3621 or the Dispatch direct lines at 661-948-6891, 661-952-3114, 661-952-3131, 661-952-3122, or the Dispatch Supervisor at 661-952-3108. If your child is absent for 3 days, transportation will be suspended until we receive a call from the parent to reinstate transportation.

Route and time changes

Due to the nature of special needs transportation, stop times change every time a student is added or deleted from the route. If the time changes more than 5 minutes, you will receive a phone call with the new times.

Who can receive my child?

We will only release students to the persons listed on the Transportation Release Information Form signed by the parent and on file at AVSTA. Please make sure we have the specific names of whomever you want to receive your child. If someone other than the parent is going to receive your child, please make sure they have proper identification.

What do I do if I'm moving?

If your child attends a high school please call the school with the new information. For all other students, you will need to contact your child's school district office as soon as possible.

Lancaster 948-4661 ext 161 or ext 176

Westside 722-0716 ext 74146

Palmdale 789-6740



Antelope Valley Schools Transportation Agency

Transportation Release Information Form

To ensure the safety of passengers transported by AVSTA, students will only be released without supervision if the student is designated "release to self" in Section B of this form. Students who are not designated "release to self" will only be released to the person or persons listed in Section C of this form.

Authorization over the phone for a non-designated person to receive a student from the bus will not be accepted, so it is very important that this form be completed fully and accurately. The information on this form must be updated and maintained so that the safety of the students transported can be ensured. AVSTA should be contacted immediately if there are any changes in persons designated to receive the student, changes of address, or changes in phone numbers.

Non-parent contacts must have Photo I.D. ready when receiving your student from the bus.

Check the appropriate box:

☐ **Update existing Release Form**

☐ **Replace existing Release Form**

Section A

Name of Student	School of Attendance	
Home Address of Student		Contact Phone Number

Section B

☐ Student may be dropped off without being received by a designated responsible person. (check the box)

OR

Section C

My student may be received by any of the following people. I understand that my pupil will only be released to the persons on this list.

Party will receive my child:

☐ Outside the door at drop-off location

OR

☐ At door of bus

Name/Relation: _____

Phone Number: _____

Name/Relation: _____

Phone Number: _____

Name/Relation: _____

Phone Number: _____

Name/Relation: _____

Phone Number: _____

Name/Relation: _____

Phone Number: _____

I release Antelope Valley Schools Transportation Agency, and member districts from all responsibility for the above-named pupil from the time the pupil leaves the bus at the designated location.

I further waive all claims against Antelope Valley Schools Transportation Agency, and member districts for injury, death, accident, or illness occurring as a result of the above-named agencies approving and honoring this request.

Print name of parent/guardian and specify relationship	Signature of parent/guardian	Date:
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