

AGENDA

REGULAR BOARD OF DIRECTORS MEETING

May 14, 2025

9:00 AM

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY

BOARD ROOM

670 W. AVE L-8

Lancaster, CA 93534

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and a need disability-related modification or accommodation to participate in this meeting, please contact the Executive Assistant by telephone at (661) 945-3621 or by email at adminassistant@avsta.com. Requests must be made as early as possible and at least one (1) full business day prior to the start of the meeting.

1. CALL TO ORDER

Call to order by Presiding Officer _____ at _____ a.m.

2. ROLL CALL

Antelope Valley Union High School District

Westside Union School District

Lancaster School District

Antelope Valley Union High School District

Westside Union School District

Lancaster School District

Antelope Valley Schools Transportation Agency

Kevin Vensko, President

Rob Garza, Vice President

Larry Freise Ed. D., Clerk

Rosemary Mann, Alternate

Jake Briggs Ed. D., Alternate

Duane Winn, Alternate

Morris Fuselier III, Secretary & CEO

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Request approval of the Agenda on May 14, 2025, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

The Authority retains the right to change the order in which agenda items are discussed. subject to review by the Authority, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to Government Code Section 54954.2.

5. PUBLIC COMMENT

Members of the public who would like to address the Board on any item on the agenda may do so now or when the President requests comments from the public as the item is being considered by the Board. Please identify the agenda item you wish to discuss. Individual speakers are limited to three (3) minutes each, and the total time for public input on each item shall be limited to fifteen (15) minutes.

6. DISCUSSION ITEMS

A. Transfinder Presentation

Presentation

As Presented by Transfinder & Kathy Phillips

The Manager will present the Transfinder software upgrades which will unify our routing, student tracking, and mileage tracking into one seamless process that provides accurate miles and minutes for assessment billings.

B. Information Technology Department Needs

Page 7

As Presented by Morris Fuselier, III. and Kathy Phillips

The CEO and Manager will discuss the needs of the IT department and revise the organization chart to address the demands of expanded technology maintenance and operations.

C. Return of Surplus Funds

Page 11

As Presented by Caroline Larson, CPA

Caroline Larson, CPA, will provide an update on Eide Bailly's development on the return of surplus funds formula.

7. CLOSED SESSION

Page 19

031 The Board of Directors of the Antelope Valley Schools Transportation Agency adjourned to closed session at _____ to discuss the following:

- 1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release**
- 2. Government Code Section 54957.6: Conference with Labor Negotiator**
Agency Representative: Morris Fuselier, III, CEO
Employee Organization: CSEA

8. RECONVENE TO OPEN SESSION

032 The Board of Directors reconvened to open session at _____.

9. ACTION TAKEN AS A RESULT OF CLOSED SESSION

10. DISCUSSION ITEMS

A. Everdriven Technologies, LLC. Services

Discussion

As Presented by Morris Fuselier, III.

The CEO will discuss the use of Everdriven for routes that can be covered by AVSTA drivers during the upcoming summer school session.

B. Request for Special Board Meeting

Discussion

As Presented by Morris Fuselier, III.

The CEO will request a special board meeting to review, discuss, and take action as necessary for the EV Infrastructure and EV vehicle request for proposal (RFP).

11. CHIEF EXECUTIVE OFFICER'S REPORT

Page 21

A. Retirement Recognition – Evelyn “Evie” Strader

Recognition

As Presented by Morris Fuselier, III.

B. Budget & Accounts Receivable Updates

Page 22

As Presented by David Castillo

The Manager will provide the Budget vs. Actual General Operating Fund and the Accounts receivable aging summary for the current month.

C. Directors Update

1. Agency Operations

Page 24

As Presented by Evie Strader

The Manager will provide the statistics on drivers, bus aides, routes, third-party ridership information, and other important operations updates.

2. Shop, CNG, Grant, & Infrastructure Projects Updates

As Presented by Jessica Sevilla

Discussion

The Manager will provide updates on the fleet and facilities projects.

12. INDIVIDUAL ACTION ITEMS

033 CONSENT AGENDA ITEMS:

Page 25

Motion by _____ Seconded by _____ Yes _____ No _____

A. Approval of Regular Minutes on April 9, 2025

Page 26

B. Commercial Warrants & Purchase Order for April 2025

Page 30

C. Personnel Schedule

Page 47

034 YEAR END APPROPRIATION TRANSFER FOR K-12 SCHOOL DISTRICTS

Page 48

It is requested the Board of Directors approve to authorize the Los Angeles County Office of Education to make the appropriate transfer necessary at the close of the 2024-2025 school year to permit the payment of obligations of the district incurred during such year, in accordance with Education Code (EC) 41307, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

035 FAGEN FRIEDMAN & FULFROST LLP CONTRACT

Page 54

It is requested the Board of Directors approve the contract with Fagen Freidman & Fulfrost LLP for fiscal year 2025-2026, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

036 OUT-OF-STATE TRAVEL TO STN CONFERENCE

Page 62

It is requested the Board of Directors approve the out-of-state travel for the CEO, Fleet Manager, Safety and Training Manager, Accounting Manager, and Fleet Supervisor to attend the School Transportation News (STN) Conference in Reno, NV from July 12th – 16th, 2025, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

037 GENERAL ASSIGNMENT AND BILL OF SALE FOR BUS

Page 63

It is requested the Board of Directors approve the general assignment and bill of sale for bus 10-98 that was approved for salvage on February 12, 2025, in the amount of \$500.00 from The Lords House of Refuge, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

038 PURCHASE OF TRANSFINDER SOFTWARE FOR ELECTRONIC TRACKING

Page 68

It is requested the Board of Directors approve the Transfinder software with hardware for electronic tracking of miles, minutes, and student ridership with an initial cost of \$301,049, to provide accurate data with automated data collecting systems, as presented.

Motion by _____ Seconded by _____ Yes _____ No _____

13. BUDGET WORKSHOP

A. Proposed Budget

Page 78

As Presented by David Castillo

The proposed budget will be presented for review, discussion, and action as necessary.

14. BOARD MEMBER COMMENTS

15. ADJOURNMENT

039 The Board of Directors adjourned its meeting at _____, on May 14, 2025.

Motion by _____ Seconded by _____ Yes _____ No _____

The next regular meeting of the Board of Directors is scheduled for Wednesday, June 11, 2025, at 9:00AM. Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the Antelope Valley School's Transportation Agency Executive Assistant's office, located at 670 West Avenue L-8, Lancaster, CA 93534 during normal business hours (8:00 am– 4:00 pm).

DISCUSSION ITEMS

SUBJECT: Discussion Items

ACTION REQUIRED:

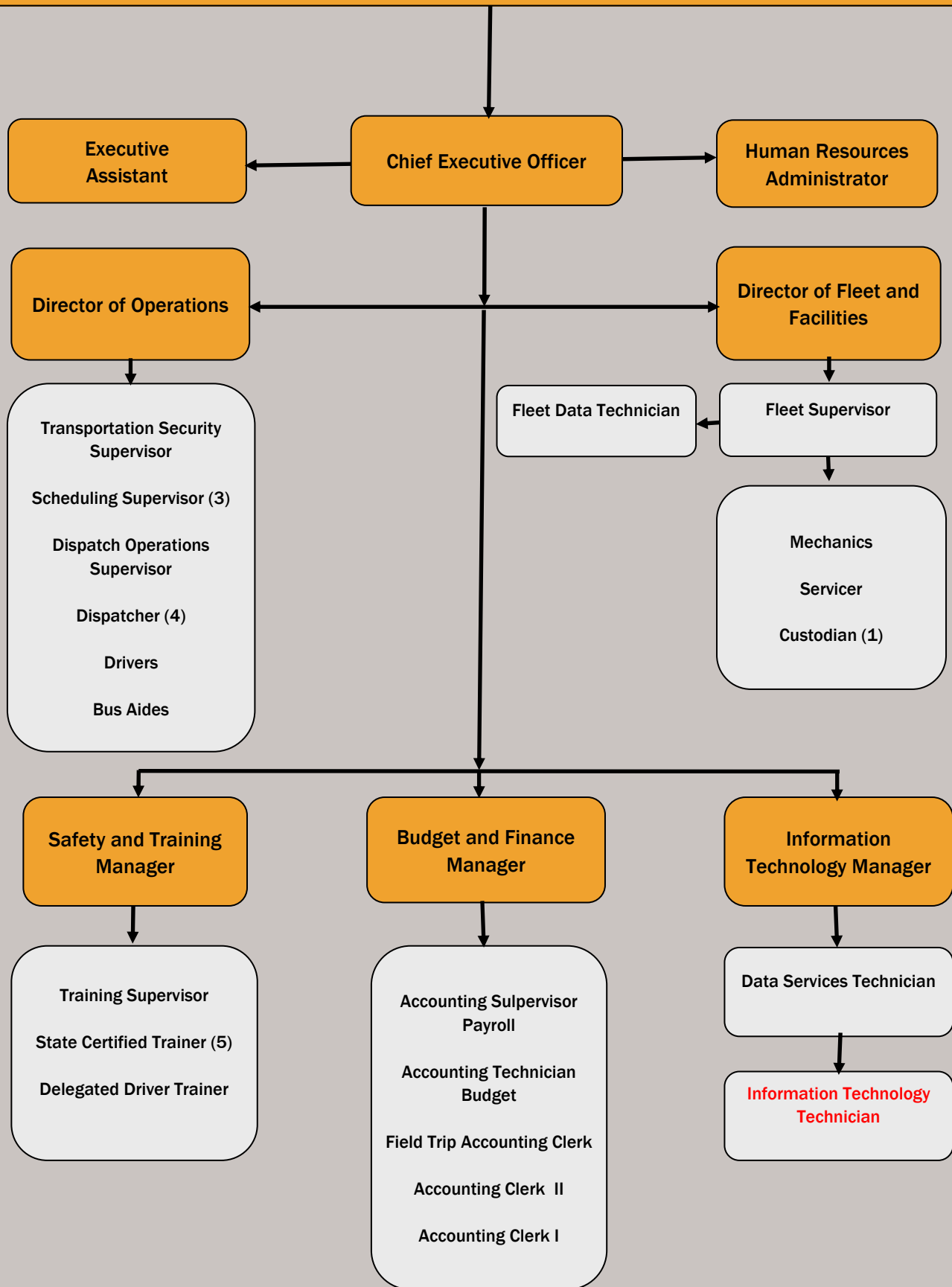
None

REFERENCE MATERIALS ATTACHED:

- | | | |
|-----------|--|---------------------|
| A. | <i>Transfinder Presentation</i>
<i>As Presented by Transfinder & Kathy Phillips</i> | Presentation |
| B. | <i>Information Technology Department Needs As Presented Morris Fuselier, III & Kathy Phillips</i> | Page 7 |
| C. | <i>Return of Surplus Funds</i>
<i>As Presented by Caroline Larson</i> | Page 11 |

Antelope Valley Schools Transportation Agency

Board of Directors



ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY

FY 2023-2024

	Range	1	2	Step 3	4	5
Drivers	H-1	21.04	22.10	23.20	24.36	25.58
White Fleet Driver	H-2	19.09	20.04	21.05	22.09	23.20
Dispatcher	H-3	22.09	23.19	24.35	25.57	26.85
Delegated Driver Trainer	H-3	22.09	23.19	24.35	25.57	26.85
Bus Aide	H-4	17.75	18.64	19.57	20.55	21.58
Custodian	M-2	20.58	21.61	22.69	23.83	25.02
Servicer	M-3	22.00	23.10	24.25	25.47	26.74
Info Technology Tech	M-4	22.09	23.19	24.35	25.57	26.85
Stock Clerk	M-5	23.04	24.20	25.40	26.68	28.01
Mechanic IA	M-6	26.40	27.72	29.11	30.56	32.09
Mechanic II	M-7	28.20	29.61	31.09	32.64	34.28
Mechanic III	M-8	32.45	34.07	35.77	37.56	39.44
Lead Mechanic	M-9	34.91	36.65	38.49	40.41	42.43
Account Clerk I	M-10	18.91	19.85	20.85	21.89	22.98
Shop Business Clerk	M-11	19.99	20.99	22.04	23.14	24.29
Account Clerk II	M-12	21.65	22.73	23.87	25.06	26.32
Field Trip Account Clerk	M-12	21.65	22.73	23.87	25.06	26.32
State Certified Trainer	M-20	23.13	24.29	25.50	26.78	28.12
Data Services Technician	M-21	25.73	27.01	28.36	29.79	31.27
Fleet Data Technician	M-21	25.73	27.01	28.36	29.79	31.27

The Agency agrees to additionally compensate long serving employees
Increases shall begin at the beginning of the 10th, 15th, 20th, 25th, 30th and
35th year. The longevity steps shall be five percent (5%).

Mechanic IIs, Mechanic IIIs and Lead Mechanics that hold a current ASE certificate
shall receive a differential of one and a half percent (1.5%) of their base salary per
ASE Certification, up to a maximum of six (6) certifications.

Any unit member, except bus drivers, working the second shift, defined as working
at least four (4) hours between six (6) p.m. and four (4) a.m. shall receive a
differential of five percent (5%) above the regular rate of pay for this classification.

Antelope Valley Schools Transportation Agency

TITLE: Information Technology Technician

PRIMARY PURPOSE: Under the general direction of the Information Technology Manager with all duties related to the installation and maintenance of the Agency's computer software and hardware systems. Responsibilities include accurate and timely resolution for all assigned duties. Assists Information Technology Manager and IT department staff in the following areas: Local Area Network (LAN) administration. Coordinates Agency computer related needs. Assists with technology inventory processing. Troubleshoots computer program problems and determines a satisfactory resolution. Processes reports using Agency reporting systems. Writes and sets up various computer spreadsheets, word processing documents and databases using Microsoft Office, and other agency supported applications.

DESIRABLE QUALIFICATIONS:

1. Completion of the 12th grade. or equivalent.
2. Computer-related training at the technical level and or college level course work in data processing, computer programming, and networking.
3. Understanding of programming, computer science and digital security.
4. Good communication, including writing, speaking and active listening.
5. Strong problem-solving, critical thinking and decision-making skills.
6. Hands-on experience with computers and devices.
7. Ability to read technical manuals and self-teach new programs.
8. Must be willing to learn and operate all computer related functions in Agency.

SPECIAL WORKING CONDITIONS:

Maintain emotional control under stress. Prolonged use of computers, irregular hours may be required. Repetitive hand and arm m

REPORTS TO: Information Technology Manager

SUPERVISES: None

**TERMS OF
EMPLOYMENT:** 12 months

**WAGE/HOUR
STATUS:** M-4

MAJOR DUTIES AND RESPONSIBILITIES

1. Troubleshoot computer system errors.
2. Perform computer maintenance on computers and other devices as needed.
3. Maintain inventory of all computer components, equipment and storage devices.
4. Perform updates for optimal performance.
5. Monitor agency wide virus protection.
6. Provide support to IT staff members where needed.
7. Set up computer equipment for employees, training and new applicant testing.
8. Installation of software, ensuring hardware compatibility and configuring settings on operating systems.
9. Assist users with technical issues or provide training on how to use certain programs or applications.
10. Identify problematic areas and recommend strategic solutions.
11. Supports all policies and procedures of the Agency.
12. Attends training as available related to the needs of the position.
13. Other duties as directed by the Information Technology Manager.

The above statements are intended to describe major job functions of this position and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required. The Chief Executive Officer may assign additional duties when deemed appropriate.

EVALUATION: Performance will be evaluated annually in accordance with provision of the Board's policy on evaluation of professional personnel.



ANTELOPE VALLEY SCHOOL TRANSPORTATION AGENCY DISTRIBUTION OF FUND BALANCE

May 14, 2025, Board Meeting

DISCLAIMER

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.



PRESENTER



Caroline Larson, CPA

Partner

Rancho Cucamonga, California

calarson@eidebailly.com

760.964.7599

- 30+ years of California K12 accounting.
- Experience with multiple public school collaborative client funding models and processes.
- Worked in the transportation industry prior to public accounting.
- Assisted AVSTA intermittently on focused accounting issues from 2008 to 2011.



APRIL ACTIVITY UPDATE

- Board request communicated to our firm April 11, 2025.
- Eide Bailly responded with a Board letter, dated April 28, 2025.
 - Provided a methodology for distributing the entire JPA 2023-24 ending fund balance,
 - Evaluated the AVSTA cash collection process,
 - Created a 2024-25 cash flow,
 - Estimated the 2024-25 current year budget, and
 - Reconciled the 2024-25 balance sheet and proposed correcting accounting entries to staff.



DISTRIBUTION OF 2023-24 CUMULATIVE ENDING FUND BALANCE

Distribution of Available Cash and Fund Balance

The distribution of fund balance as of June 30, 2024, is suggested as follows.

Member District	Average of 2024-25 Miles & Minutes as of March 31, 2025	Audited Fund Balance as of June 30, 2024, less inventory, and revolving cash.
Antelope Valley UHSD	53%	\$ 8,971,314
Lancaster SD	29%	\$ 4,871,793
Westside SD	18%	\$ 2,947,245
Total	100%	\$ 16,790,352 ¹

- Assumptions
 - 2024-25 miles & minutes accumulated by AVSTA staff manual, once-per-month recording of bus driver time and HTS miles.
 - Did not re-run data through a model, distributed by miles & minutes home to school average percentage of usage.
 - Distributed all fund balance except for revolving cash and inventory.



DOES THE AVSTA HAVE THE CASH TO DISTRIBUTE?

- Used data available in the LACOE financial system as of April 11, 2025.
- Assumed the AVSTA collects on all 2023-24 accounts receivable and deposits into Treasury.
- 2024-25 Expense budget estimated to be \$28.6M.
 - Includes \$4.8M of vendor encumbrances as of 4/11/25.
- Assumes all AVSTA members pay all categories of invoices for 2024-25 as of July 2025 to permit a July 2025 distribution.
 - Estimated \$15.7M outstanding invoices must be paid to distribute \$16.8M of fund balance.



ISSUES OF CONCERN

- Distribution leaves approximately \$700K of TOTAL cash.
- AVTSA requires approximately \$2.2M MONTHLY to operate.
- Not all members pay promptly.
- Note AVSTA cash handling findings in report.



THANK YOU!

Caroline Larson, CPA

Partner

calarson@eidebailly.com

760.964.7599



CPAs & BUSINESS ADVISORS

CLOSED SESSION

SUBJECT: CLOSED SESSION AGENDA ITEM # 031

BACKGROUND:

Under Government Code Section 52956.95, the Board of Directors is empowered to conduct a Closed Session to discuss claims for payment of liability losses, public liability losses or workers' compensation liability incurred by the joint powers agency or local agency member of the joint powers agency.

1. ***Government Code Section 54957: Public Employee Discipline/Dismissal/Release***
2. ***Government Code Section 54957.6: Conference with Labor Negotiator Agency***
 Representative: Morris Fuselier, III. CEO
 Employee Organization: CSEA

ACTION REQUIRED:

A majority vote by the full board.

REFERENCE MATERIALS ATTACHED:

Discussion & Handouts

DISCUSSION ITEMS

SUBJECT: Discussion Items

ACTION REQUIRED:

None

REFERENCE MATERIALS ATTACHED:

- | | | |
|-----------|--|-------------------|
| A. | <i>Everdriven Technologies, LLC. Services</i>
<i>As Presented by Morris Fuselier, III.</i> | Discussion |
|
 | | |
| B. | <i>Request for Special Board Meeting</i>
<i>As Presented by Morris Fuselier, III.</i> | Discussion |

CHIEF EXECUTIVE OFFICER'S REPORT

SUBJECT: CEO's Report

ACTION REQUIRED:

None

REFERENCE MATERIALS ATTACHED:

- | | | |
|-----------|---|--------------------|
| A. | <i>Retirement Recognition - Evelyn "Evie" Strader & Dr. Larry Freise</i>
<i>As Presented by Morris Fuselier, III.</i> | Recognition |
|
 | | |
| B. | <i>Budget Accounts Receivable Updates</i>
<i>As Presented by David Castillo</i> | Page 22 |
|
 | | |
| C. | <i>Directors Updates</i>
<i>1. Agency Operations</i>
<i>As Presented by Evie Strader</i> | Page 24 |
|
 | | |
| | <i>2. Shop, CNG, Grant, & Infrastructure Projects Updates</i>
<i>As Presented by Jessica Sevilla</i> | Discussion |

Antelope Valley Schools Transportation Agency

Budget vs Actual

General Operating Fund April 30, 2025

Budget: Adopted

Months Remaining	2
Percentage	16.67%

Object	Description	2024-2025 Budget	Y-T-D Actual	Encumbrances Outstanding	Balance	Percent Remaining
Revenues						
8600-8799	Local	\$ 21,642,300	\$ 11,034,306	\$ -	\$ 10,607,994	49.02%
		\$ 2,139,570				
	Total Revenues	\$ 23,781,870	\$ 11,034,306	\$ -	\$ 10,607,994	44.61%
Expenditures						
2000-2999	Classified Salaries	\$ 10,515,237	\$ 8,350,812	\$ -	\$ 2,164,425	20.58%
3000-3999	Employee Benefits	\$ 6,147,006	\$ 4,165,334	\$ -	\$ 1,981,672	32.24%
4000-4999	Supplies (Net of Fuel)	\$ 969,818	\$ 643,898	\$ 553,568	\$ 325,920	33.61%
4361	Fuel Diesel	\$ 970,000	\$ 564,043	\$ 215,957	\$ 405,957	41.85%
4364	Fuel CNG	\$ 125,000	\$ 69,909	\$ 9,715	\$ 55,091	44.07%
4365	EV Electricity	\$ 75,000	\$ 13,275	\$ 16,725	\$ 61,725	82.30%
5000-5999	Services	\$ 2,317,493	\$ 3,448,038	\$ 824,204	\$ (1,130,545)	-48.78%
6000-6999	Capital Outlay	\$ 2,292,501	\$ 3,227,678	\$ 2,086,884	\$ (935,177)	-40.79%
7000-7999	Other Outgo	\$ 369,815	\$ 196,697	\$ -	\$ 173,118	46.81%
	Total Expenditures:	\$ 23,781,870	\$ 20,679,685	\$ 3,707,052	\$ 3,102,185	13.04%

Statistics	Diesel		CNG		Electricity	
	Payments	Average Cost	Payments	Average Cost	Payments	Average Cost
Jul-24	\$ -	\$ -	\$ 50	\$ 0.40	\$ 788	\$ 0.47
Aug-24	\$ 25,037	\$ 3.37	\$ 1,340	\$ 0.54	\$ 863	\$ 0.58
Sep-24	\$ 99,787	\$ 3.36	\$ 3,756	\$ 0.53	\$ 1,198	\$ 0.61
Oct-24	\$ 106,499	\$ 3.57	\$ 4,236	\$ 0.53	\$ 1,237	\$ 0.44
Nov-24	\$ 54,168	\$ 3.62	\$ 6,152	\$ 0.62	\$ 804	\$ 0.41
Dec-24	\$ 52,252	\$ 3.48	\$ 5,891	\$ 0.78	\$ 422	\$ 0.64
Jan-25	\$ 59,615	\$ 3.97	\$ 6,448	\$ 0.81	\$ 454	\$ 0.56
Feb-25	\$ 57,043	\$ 3.81	\$ 2,052	\$ 0.41	\$ 714	\$ 0.44
Mar-25	\$ 53,300	\$ 3.55	\$ 4,200	\$ 0.53	\$ 756	\$ 0.38
Apr-25	\$ 105,572	\$ 3.52	\$ 4,433	\$ 0.62	\$ 2,230	\$ 0.63

Antelope Valley Schools Transportation Agency
A/R Aging Summary
As of April 30, 2025

	Current	1 - 30	31 - 60	61 - 90	91 - 120	121 - 150	151 - 180	181 and over	Total
AV UNION HIGH SCHOOL DIST.	916,176.93	916,176.93							1,832,353.86
LANCASTER SCHOOL DIST									0.00
WESTSIDE SCHOOL DIST	305,074.59	305,074.59							610,149.18
TOTAL	\$ 1,221,251.52	\$ 1,221,251.52	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,442,503.04

Tuesday, May 09, 2025 09:33:04 AM GMT-8

OPERATIONS UPDATE

DRIVER INFORMATION							
ROUTES			DRIVERS		UNASSIGNED ROUTES		
TRANSIT	24	➡	DRIVERS	24	➡	UNASSIGNED	0
SPED	59	➡	DRIVERS	59	➡	UNASSIGNED	0
COVER	15	➡	DRIVERS	8	➡	UNASSIGNED	7
TRIP DRIVER (Cover drivers when trips are not scheduled)	2	➡	DRIVERS	0	➡	UNASSIGNED	2
TOTAL	100	➡	ACTIVE DRIVERS	91	➡	TOTAL UNASSIGNED	9
			DRIVERS OFF LONG TERM	10		AVERAGE NUMBER OF CALL OUTS AND APPROVED LEAVE PER DAY	-15
			TOTAL DRIVERS	101		CURRENT DRIVER TRAINEES	1

BUS AIDE INFORMATION									
ROUTES			BUS AIDES				UNASSIGNED ROUTES		
SPED	22	➡	AIDES ASSIGNED	22	➡	UNASSIGNED	0		
COVER	6	➡	AIDES ASSIGNED	5	➡	UNASSIGNED	1		
TOTAL	28	➡	ACTIVE BUS AIDES	27	➡	TOTAL UNASSIGNED	1		
			BUS AIDES OFF LONG TERM	7		AVERAGE NUMBER OF CALL OUTS AND APPROVED LEAVE PER DAY	-5		
			TOTAL BUS AIDES	34		CURRENT BUS AIDE TRAINEES	0		

EVERDRIVEN INFORMATION							
EVERDRIVEN ROUTES (H.S.)	32		STUDENT COUNT	35		BUS AIDE COUNT	5
EVERDRIVEN ROUTES (W.S.)	4		STUDENT COUNT	4		BUS AIDE COUNT	0
TOTAL	36		TOTAL	39		TOTAL	5

INDIVIDUAL ACTION ITEM # 033

SUBJECT: CONSENT AGENDA ITEMS

ACTION REQUIRED:

A majority vote by the full board.

REFERENCE MATERIALS ATTACHED:

- | | | |
|----|--|----------------|
| A. | <i>Approval of Regular Minutes on April 9, 2025</i> | Page 26 |
| B. | <i>Commercial Warrants & Purchase Orders for April 2025 2025</i> | Page 30 |
| C. | <i>Personnel Schedule</i> | Page 47 |

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY
670 W. Avenue L-8
Lancaster, CA 93534

Minutes – Regular Meeting - Board of Directors

Wednesday, April 9, 2025

1. The regular meeting of the Board of Directors was called to order by Board President Kevin Vensko at 9:05 a.m., Wednesday, April 9, 2025, at the Antelope Valley Schools Transportation Agency, Board Room, 670 W. Avenue L-8, Lancaster, California.

2. **ROLL CALL**

Members present were:

Kevin Vensko, President – AV Union High School District
Rob Garza, Vice President – Westside Union School District
Rosemary Mann, Alternate – AV Union High School District
Duane Winn, Alternate – Lancaster School District
Jake Briggs Ed. D., Alternate – Westside Union School District
Morris Fuselier III, Secretary and CEO – Antelope Valley Schools Transportation Agency

Others present: Sherynn Morton, Evie Strader, Kathy Phillips, Sue Murphy, Charles Hill, Jenniffer Aguirre, David Castillo, Jessica Sevilla, Lisa Veloz, Taylor Caldwell, Josie Delgado, Earl Gately, and Maria Alatorre the Director of Fiscal Services from Lancaster School District.

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

Motion was made by Board Vice President Rob Garza and seconded by Board Alternate Duane Winn to approve the Agenda on April 9, 2025, as presented. This motion carried by a vote of 3-0 with no abstains. (Ayes – Rob Garza, Kevin Vensko, Duane Winn – None)

5. **PUBLIC COMMENTS**

Members of the public who would like to address the Board on any item on the agenda may do so now or when the President requests comments from the public as the item is being considered by the Board. Please identify the agenda item you wish to discuss. Individual speakers are limited to three (3) minutes each, and the total time for public input on each item shall be limited to fifteen (15) minutes.

None

6. CLOSED SESSION

028 The Board of Directors of the Antelope Valley Schools Transportation Agency adjourned to closed session at 9:07 a.m. to discuss the following:

1. **Government Code Section 54957: Public Employee Discipline/Dismissal/Release.**
2. **Government Code Section 54957.6: Conference with Labor Negotiator.**
Agency Representative: Morris Fuselier, III., CEO
Employee Organization: CSEA

7. RECONVENE TO OPEN SESSION

029 The Board of Directors reconvened to open session 10:39 a.m.

8. ACTION TAKEN AS A RESULT OF CLOSED SESSION

None

9. CHIEF EXECUTIVE OFFICER'S REPORT

- A. Budget and Accounting Manager David Castillo presented the Going the Extra Mile Award to Account Clerk I Taylor Caldwell for filling in for the Field Trip Account Clerk.
- B. Mr. Castillo presented the budget and provided an update on accounts receivable.
- C.
 1. Director of Operations Evie Strader presented the operations update and reviewed the statistics on page 8 of the board packet. She expressed gratitude to Scheduling Supervisor Charles Hill for coordinating and overseeing the prom trips and the upcoming grad nights. She mentioned that Human Resources has conducted three rounds of testing for the scheduling supervisor position and is hopeful to find a candidate in the next round. She also informed the board that driver Justuss Pope has returned and is now serving as a substitute dispatcher, while one position remains to be filled. Ms. Strader noted that the operations, shop, and the safety and training departments are scheduled to meet every month after the board meeting to discuss the procedures and processes related to the EV buses.
 2. Director of Fleet and Facilities, Jessica Sevilla, highlighted updates regarding the facilities. There were no significant changes from the previous month's update, except for the installation of seven chargers and a software demonstration scheduled for later this month. She noted that the shop is set to scrap five buses to meet the CARB deadline. Mr. Garza requested an inventory count and a timeline for the lifespan of the buses to better understand future purchasing needs. Ms. Mann inquired about the scrap process and associated costs.

10. INFORMATION ITEMS

- A. Mr. Fuselier stated that the Agency and CSEA have mutually agreed to extend the 2025-2026 sunshine until after the current negotiations for the 2024-2025 school year are complete.

11. DISCUSSION ITEMS

- A. Mr. Fuselier asked the board to consider the purchase of diesel buses. He stated that two vendors have diesel buses available and that quotes have been obtained, as tariffs will impact the costs. He stated that he will bring it back in May when the budget workshop is held.
- B. Ms. Sevilla presented a review of the Flewelling and Moody project. She reviewed a presentation that included the preliminary costs for the roof project and property development. She noted that it will cost \$2.8 million to replace the roof. Board President Kevin Vensko recommended that Ms. Sevilla explore cost savings by requesting the scope of work to be completed by the manufacturer. The board requested that Ms. Sevilla provide them with the presentation and map for further review. Ms. Sevilla stated she would send it to them.

12. INDIVIDUAL ACTION ITEMS

- 030 Motion was made by Board Vice President Rob Garza and seconded by Board Alternate Duane Winn to approve the Consent Agenda Items, as presented. This motion carried by a vote of 3-0 with no abstains. (Ayes – Rob Garza, Kevin Vensko, Duane Winn – None)

13. BOARD MEMBER COMMENT

Board Alternate Duane Winn stated that it was a good meeting.

Mr. Fuselier reminded the board that National School Bus Driver Appreciation Day will be observed on Tuesday, April 22, 2025, and Executive Assistant Sherynn Morton mentioned that she will send the board members a flyer to share with their school sites, encouraging them to post it on their social media platforms to promote the event.

Board Alternate Rob Garza expressed his desire to improve the facilities and complete ongoing projects. He told Mr. Hill to enjoy the prom.

Board Alternate Rosemary Mann did not have any comments to add.

Board President Kevin Vensko thanked all staff for their efforts, and Board Alternate Dr. Briggs also expressed gratitude to the staff.

Mr. Fuselier indicated that the Agency would schedule a special budget meeting as requested by the board members. Mr. Vensko proposed that the Agency organize a four-hour meeting to discuss the return of excess funds. Additionally, Mr. Garza recommended the presence of Carolina Larson from Eide Bailly at this meeting.

14. ADJOURNMENT

- 031 Motion was made by Board Alternate Duane Winn and seconded by Board Vice President Rob Garza to adjourn the regular board meeting at 11:29 a.m. This motion carried by a vote of 3-0 with no abstains. (Ayes – Rob Garza, Kevin Vensko, Duane Winn – None)

The next regular meeting of the Board of Directors is scheduled for Wednesday, May 14, 2025, at 9:00 a.m.



Morris Fuselier, III, Chief Executive Officer and
Secretary to the Board of Directors

Larry Freise
Clerk to the Board of Directors

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY						
WARRANT/ACH REGISTER FOR APRIL 2025						
Date	Payment Request Doc	R	Vendor Name	Warrant Amt	Warrant/ACH/EFT Number	Description
WARRANTS						
4/2/2025	GAX,40147,250000000361,1,0,3		DELTA DENTAL INSURANCE COMPANY	923.19	202504010424488	
4/8/2025	PRM,40147,250000000994,1,1,1		BROADVOICE BUSINESS	1,600.22	202504070427697	
4/9/2025	GAX,40147,250000000366,1,0,2		SCHOOLS FIRST FEDERAL CREDIT UNION	3,297.50	202504080428213	
4/9/2025	GAX,40147,250000000367,1,0,1		SchoolsFirst Plan Administration, LLC	950.00	202504080428214	
4/11/2025	GAX,40147,250000000374,1,0,3		UGI ENERGY SERVICES	2,853.91	202504100429259	
4/16/2025	PRM,40147,250000001033,1,1,1		ANDY GUMP INC.	651.76	202504150430583	
4/17/2025	GAX,40147,250000000385,1,0,1		SISC - III	142,321.00	202504160431028	
4/17/2025	GAX,40147,250000000385,1,0,3		SISC - III	6,958.00	202504160431028	
4/23/2025	PRM,40147,250000001056,1,1,1		FAGEN FRIEDMAN & FULFROST, LLP	747.00	202504220432855	
4/24/2025	GAX,40147,250000000392,1,0,2		SCHOOLS FIRST FEDERAL CREDIT UNION	3,227.50	202504230433291	
4/24/2025	GAX,40147,250000000393,1,0,1		SchoolsFirst Plan Administration, LLC	950.00	202504230433292	
4/1/2025	PRM,40147,250000000974,1,1,1		FIRST AID 2000	104.54	000000022109578	
4/1/2025	PRM,40147,250000000974,1,2,1		FIRST AID 2000	104.55	000000022109578	
4/1/2025	PRM,40147,250000000977,1,1,1		MISSION LINEN SUPPLY	218.03	000000022109579	
4/1/2025	PRM,40147,250000000977,1,2,1		MISSION LINEN SUPPLY	76.55	000000022109579	
4/1/2025	PRM,40147,250000000977,1,3,1		MISSION LINEN SUPPLY	54.67	000000022109579	
4/1/2025	PRM,40147,250000000975,1,1,1		PITNEY BOWES CREDIT CORP	183.38	000000022109580	
4/1/2025	PRM,40147,250000000976,1,1,1		VESTIS GROUP, INC	62.50	000000022109581	
4/1/2025	PRM,40147,250000000976,1,2,1		VESTIS GROUP, INC	62.50	000000022109581	
4/2/2025	PRM,40147,250000000984,1,1,1		DOREEN DE SOTO	224.00	000000022111540	
4/2/2025	PRM,40147,250000000985,1,1,1		EBMEYER CHARTER AND TOUR	5,905.00	000000022111541	
4/2/2025	PRM,40147,250000000978,1,1,1		J&A Companies Inc	976.53	000000022111542	
4/2/2025	PRM,40147,250000000978,1,2,1		J&A Companies Inc	4,740.40	000000022111542	
4/2/2025	PRM,40147,250000000978,1,3,1		J&A Companies Inc	724.57	000000022111542	
4/2/2025	PRM,40147,250000000978,1,4,1		J&A Companies Inc	5,015.16	000000022111542	
4/2/2025	PRM,40147,250000000978,1,5,1		J&A Companies Inc	976.53	000000022111542	
4/2/2025	GAX,40147,250000000364,1,0,1		LISA VELOZ	73.50	000000022111543	
4/2/2025	PRM,40147,250000000983,1,1,1		M5 TRAINING SCHOOL OF PROTECTIVE SERVICE	1,010.00	000000022111544	
4/2/2025	PRM,40147,250000000982,1,1,1		MINUTEMAN PRESS	2,178.97	000000022111545	
4/2/2025	PRM,40147,250000000979,1,1,1		MISSION LINEN SUPPLY	322.10	000000022111546	
4/2/2025	GAX,40147,250000000363,1,0,1		THE HARTFORD	83.20	000000022111547	

4/2/2025	PRM,40147,250000000980,1,1,1		UNITED PARCEL SERVICE	36.00	000000022111548	
4/2/2025	PRM,40147,250000000981,1,1,1		VESTIS GROUP, INC	21.99	000000022111549	
4/2/2025	PRM,40147,250000000981,1,2,1		VESTIS GROUP, INC	21.99	000000022111549	
4/2/2025	PRM,40147,250000000981,1,3,1		VESTIS GROUP, INC	21.99	000000022111549	
4/2/2025	PRM,40147,250000000981,1,4,1		VESTIS GROUP, INC	21.99	000000022111549	
4/4/2025	PRM,40147,250000000986,1,1,1		CHRISTIAN J LUNA	2,100.00	000000022117759	
4/8/2025	PRM,40147,250000000988,1,1,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000988,1,2,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000988,1,3,1		A-L MOBILE DETAIL	1,350.00	000000022122510	
4/8/2025	PRM,40147,250000000988,1,4,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000990,1,1,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000990,1,2,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000990,1,3,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000990,1,4,1		A-L MOBILE DETAIL	1,200.00	000000022122510	
4/8/2025	PRM,40147,250000000990,1,5,1		A-L MOBILE DETAIL	1,560.00	000000022122510	
4/8/2025	PRM,40147,250000000997,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES, LLC	1,790.15	000000022122511	
4/8/2025	PRM,40147,250000000992,1,1,1		AMERICAN BUSINESS MACHINES	7.50	000000022122512	
4/8/2025	PRM,40147,250000000992,1,2,1		AMERICAN BUSINESS MACHINES	7.50	000000022122512	
4/8/2025	PRM,40147,250000000991,1,1,1		ANTELOPE EXPRESS	11,044.00	000000022122513	
4/8/2025	PRM,40147,250000000993,1,1,1		ARCPOINT	465.00	000000022122514	
4/8/2025	PRM,40147,250000000995,1,1,1		CLUB FUSION	500.00	000000022122515	
4/8/2025	PRM,40147,250000000996,1,1,1		EBMEYER CHARTER AND TOUR	6,840.00	000000022122516	
4/8/2025	PRM,40147,250000000996,1,2,1		EBMEYER CHARTER AND TOUR	2,945.00	000000022122516	
4/8/2025	PRM,40147,250000000996,1,3,1		EBMEYER CHARTER AND TOUR	650.00	000000022122516	
4/8/2025	PRM,40147,250000000998,1,1,1		Eide Bailley	191.63	000000022122517	
4/8/2025	PRM,40147,250000000989,1,1,1		MARK KIMBERLIN	3,285.00	000000022122518	
4/8/2025	GAX,40147,250000000365,1,0,1		THE HARTFORD	83.20	000000022122519	
4/9/2025	PRC,40147,250000000070,1,1,1		A-Z BUS SALES, INC.	707.84	000000022124735	
4/9/2025	PRM,40147,250000001000,1,10,1		A-Z BUS SALES, INC.	97.17	000000022124735	
4/9/2025	PRM,40147,250000001000,1,1,1		A-Z BUS SALES, INC.	919.44	000000022124735	
4/9/2025	PRM,40147,250000001000,1,11,1		A-Z BUS SALES, INC.	269.83	000000022124735	
4/9/2025	PRM,40147,250000001000,1,12,1		A-Z BUS SALES, INC.	233.01	000000022124735	
4/9/2025	PRM,40147,250000001000,1,13,1		A-Z BUS SALES, INC.	263.66	000000022124735	
4/9/2025	PRM,40147,250000001000,1,14,1		A-Z BUS SALES, INC.	194.68	000000022124735	
4/9/2025	PRM,40147,250000001000,1,15,1		A-Z BUS SALES, INC.	463.09	000000022124735	
4/9/2025	PRM,40147,250000001000,1,2,1		A-Z BUS SALES, INC.	74.76	000000022124735	

4/9/2025	PRM,40147,250000001000,1,3,1		A-Z BUS SALES, INC.	159.51	000000022124735	
4/9/2025	PRM,40147,250000001000,1,4,1		A-Z BUS SALES, INC.	101.84	000000022124735	
4/9/2025	PRM,40147,250000001000,1,5,1		A-Z BUS SALES, INC.	536.70	000000022124735	
4/9/2025	PRM,40147,250000001000,1,6,1		A-Z BUS SALES, INC.	147.21	000000022124735	
4/9/2025	PRM,40147,250000001000,1,7,1		A-Z BUS SALES, INC.	355.89	000000022124735	
4/9/2025	PRM,40147,250000001000,1,8,1		A-Z BUS SALES, INC.	463.09	000000022124735	
4/9/2025	PRM,40147,250000001000,1,9,1		A-Z BUS SALES, INC.	990.48	000000022124735	
4/9/2025	GAX,40147,250000000369,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	115.00	000000022124736	
4/9/2025	GAX,40147,250000000370,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	2,008.80	000000022124736	
4/9/2025	GAX,40147,250000000371,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	52.00	000000022124736	
4/9/2025	PRM,40147,250000000999,1,1,1		H & L CHARTER CO., INC.	5,120.00	000000022124737	
4/9/2025	PRM,40147,250000000999,1,2,1		H & L CHARTER CO., INC.	2,745.00	000000022124737	
4/9/2025	PRM,40147,250000001001,1,1,1		H&H AUTO PARTS	871.25	000000022124738	
4/9/2025	PRM,40147,250000001001,1,2,1		H&H AUTO PARTS	142.38	000000022124738	
4/9/2025	PRM,40147,250000001002,1,10,1		H&H AUTO PARTS	711.73	000000022124738	
4/9/2025	PRM,40147,250000001002,1,1,1		H&H AUTO PARTS	271.37	000000022124738	
4/9/2025	PRM,40147,250000001002,1,11,1		H&H AUTO PARTS	236.80	000000022124738	
4/9/2025	PRM,40147,250000001002,1,12,1		H&H AUTO PARTS	436.72	000000022124738	
4/9/2025	PRM,40147,250000001002,1,13,1		H&H AUTO PARTS	220.86	000000022124738	
4/9/2025	PRM,40147,250000001002,1,14,1		H&H AUTO PARTS	231.91	000000022124738	
4/9/2025	PRM,40147,250000001002,1,15,1		H&H AUTO PARTS	157.97	000000022124738	
4/9/2025	PRM,40147,250000001002,1,16,1		H&H AUTO PARTS	48.94	000000022124738	
4/9/2025	PRM,40147,250000001002,1,17,1		H&H AUTO PARTS	682.34	000000022124738	
4/9/2025	PRM,40147,250000001002,1,18,1		H&H AUTO PARTS	221.15	000000022124738	
4/9/2025	PRM,40147,250000001002,1,19,1		H&H AUTO PARTS	870.70	000000022124738	
4/9/2025	PRM,40147,250000001002,1,20,1		H&H AUTO PARTS	35.00	000000022124738	
4/9/2025	PRM,40147,250000001002,1,2,1		H&H AUTO PARTS	118.68	000000022124738	
4/9/2025	PRM,40147,250000001002,1,21,1		H&H AUTO PARTS	433.03	000000022124738	
4/9/2025	PRM,40147,250000001002,1,22,1		H&H AUTO PARTS	34.02	000000022124738	
4/9/2025	PRM,40147,250000001002,1,23,1		H&H AUTO PARTS	24.02	000000022124738	
4/9/2025	PRM,40147,250000001002,1,24,1		H&H AUTO PARTS	238.14	000000022124738	
4/9/2025	PRM,40147,250000001002,1,25,1		H&H AUTO PARTS	24.02	000000022124738	
4/9/2025	PRM,40147,250000001002,1,26,1		H&H AUTO PARTS	339.72	000000022124738	
4/9/2025	PRM,40147,250000001002,1,27,1		H&H AUTO PARTS	265.28	000000022124738	
4/9/2025	PRM,40147,250000001002,1,28,1		H&H AUTO PARTS	88.03	000000022124738	
4/9/2025	PRM,40147,250000001002,1,29,1		H&H AUTO PARTS	622.88	000000022124738	

4/9/2025	PRM,40147,250000001002,1,3,1		H&H AUTO PARTS	561.88	000000022124738	
4/9/2025	PRM,40147,250000001002,1,4,1		H&H AUTO PARTS	730.28	000000022124738	
4/9/2025	PRM,40147,250000001002,1,5,1		H&H AUTO PARTS	84.00	000000022124738	
4/9/2025	PRM,40147,250000001002,1,6,1		H&H AUTO PARTS	283.16	000000022124738	
4/9/2025	PRM,40147,250000001002,1,7,1		H&H AUTO PARTS	436.72	000000022124738	
4/9/2025	PRM,40147,250000001002,1,8,1		H&H AUTO PARTS	454.51	000000022124738	
4/9/2025	PRM,40147,250000001002,1,9,1		H&H AUTO PARTS	62.52	000000022124738	
4/9/2025	PRM,40147,250000001003,1,1,1		MISSION LINEN SUPPLY	355.43	000000022124739	
4/9/2025	PRM,40147,250000001003,1,2,1		MISSION LINEN SUPPLY	78.31	000000022124739	
4/9/2025	PRM,40147,250000001003,1,3,1		MISSION LINEN SUPPLY	142.18	000000022124739	
4/9/2025	PRM,40147,250000001003,1,4,1		MISSION LINEN SUPPLY	322.10	000000022124739	
4/9/2025	GAX,40147,250000000368,1,0,1		MORRIS FUSELIER III	535.71	000000022124740	
4/9/2025	PRM,40147,250000001005,1,1,1		PALMDALE TROPHY	27.76	000000022124741	
4/9/2025	PRM,40147,250000001004,1,1,1		SOCIAL VOCATION SERVICES INC	1,032.00	000000022124742	
4/9/2025	PRM,40147,250000001004,1,2,1		SOCIAL VOCATION SERVICES INC	2,653.72	000000022124742	
4/10/2025	GAX,40147,250000000373,1,0,1		A.V.S.T.A.	600.00	000000022127412	
4/10/2025	GAX,40147,250000000373,1,0,2		A.V.S.T.A.	3,000.00	000000022127412	
4/10/2025	PRM,40147,250000001006,1,1,1		CLARK & HOWARD	220.00	000000022127413	
4/10/2025	PRM,40147,250000001006,1,2,1		CLARK & HOWARD	440.00	000000022127413	
4/10/2025	PRM,40147,250000001007,1,1,1		FEDERAL EXPRESS CORPORATION	99.95	000000022127414	
4/10/2025	GAX,40147,250000000372,1,0,1		KEENAN & ASSOCIATES	51,210.08	000000022127415	
4/10/2025	PRM,40147,250000001008,1,1,1		M5 TRAINING SCHOOL OF PROTECTIVE SERVICE	30.00	000000022127416	
4/10/2025	PRM,40147,250000001014,1,10,1		NAPA AUTO PARTS	9.71	000000022127417	
4/10/2025	PRM,40147,250000001014,1,1,1		NAPA AUTO PARTS	213.89	000000022127417	
4/10/2025	PRM,40147,250000001014,1,11,1		NAPA AUTO PARTS	28.90	000000022127417	
4/10/2025	PRM,40147,250000001014,1,12,1		NAPA AUTO PARTS	119.27	000000022127417	
4/10/2025	PRM,40147,250000001014,1,13,1		NAPA AUTO PARTS	80.39	000000022127417	
4/10/2025	PRM,40147,250000001014,1,14,1		NAPA AUTO PARTS	239.52	000000022127417	
4/10/2025	PRM,40147,250000001014,1,15,1		NAPA AUTO PARTS	27.06	000000022127417	
4/10/2025	PRM,40147,250000001014,1,16,1		NAPA AUTO PARTS	147.62	000000022127417	
4/10/2025	PRM,40147,250000001014,1,17,1		NAPA AUTO PARTS	47.74	000000022127417	
4/10/2025	PRM,40147,250000001014,1,18,1		NAPA AUTO PARTS	16.15	000000022127417	
4/10/2025	PRM,40147,250000001014,1,19,1		NAPA AUTO PARTS	19.59	000000022127417	
4/10/2025	PRM,40147,250000001014,1,20,1		NAPA AUTO PARTS	61.30	000000022127417	
4/10/2025	PRM,40147,250000001014,1,2,1		NAPA AUTO PARTS	21.41	000000022127417	
4/10/2025	PRM,40147,250000001014,1,21,1		NAPA AUTO PARTS	19.59	000000022127417	

4/10/2025	PRM,40147,250000001014,1,3,1		NAPA AUTO PARTS	47.73	000000022127417	
4/10/2025	PRM,40147,250000001014,1,4,1		NAPA AUTO PARTS	80.40	000000022127417	
4/10/2025	PRM,40147,250000001014,1,5,1		NAPA AUTO PARTS	4.97	000000022127417	
4/10/2025	PRM,40147,250000001014,1,6,1		NAPA AUTO PARTS	239.53	000000022127417	
4/10/2025	PRM,40147,250000001014,1,7,1		NAPA AUTO PARTS	48.20	000000022127417	
4/10/2025	PRM,40147,250000001014,1,8,1		NAPA AUTO PARTS	51.54	000000022127417	
4/10/2025	PRM,40147,250000001014,1,9,1		NAPA AUTO PARTS	210.33	000000022127417	
4/10/2025	PRM,40147,250000001009,1,1,1		PETROLEUM EQUIPMENT CONSTRUCTION SERVICE	1,285.00	000000022127418	
4/10/2025	PRM,40147,250000001009,1,2,1		PETROLEUM EQUIPMENT CONSTRUCTION SERVICE	2,386.56	000000022127418	
4/10/2025	PRM,40147,250000001010,1,1,1		Quick Urgent & Primary Care	1,095.00	000000022127419	
4/10/2025	PRM,40147,250000000987,1,1,1		RIDE MOBILITY LLC	63,312.62	000000022127420	
4/10/2025	PRM,40147,250000000987,1,2,1		RIDE MOBILITY LLC	316,563.12	000000022127420	
4/10/2025	PRM,40147,250000000987,1,3,1		RIDE MOBILITY LLC	189,937.87	000000022127420	
4/10/2025	PRM,40147,250000000987,1,4,1		RIDE MOBILITY LLC	63,312.62	000000022127420	
4/10/2025	PRM,40147,250000001012,1,1,1		SENTIO, LLC	239.48	000000022127421	
4/10/2025	PRM,40147,250000001011,1,1,1		SO. CAL. GAS CO.	3,030.89	000000022127422	
4/11/2025	PRM,40147,250000001019,1,1,1		ANTELECOM, INC.	61.95	000000022130086	
4/11/2025	PRM,40147,250000001019,1,2,1		ANTELECOM, INC.	61.95	000000022130086	
4/11/2025	PRM,40147,250000001020,1,1,1		ANTELOPE EXPRESS	1,951.80	000000022130087	
4/11/2025	PRM,40147,250000001015,1,1,1		J&A Companies Inc	143.13	000000022130088	
4/11/2025	PRM,40147,250000001013,1,1,1		MICHAEL P. LARANANG	12.88	000000022130089	
4/11/2025	PRM,40147,250000001026,1,1,1		MISSION LINEN SUPPLY	68.38	000000022130090	
4/11/2025	PRM,40147,250000001026,1,2,1		MISSION LINEN SUPPLY	138.35	000000022130090	
4/11/2025	PRM,40147,250000001026,1,3,1		MISSION LINEN SUPPLY	116.58	000000022130090	
4/11/2025	PRM,40147,250000001021,1,1,1		NEWSTRIPE	657.00	000000022130091	
4/11/2025	PRM,40147,250000001022,1,1,1		SOUTHERN COUNTIES LUBRICANTS, LLC	349.00	000000022130092	
4/11/2025	PRM,40147,250000001022,1,2,1		SOUTHERN COUNTIES LUBRICANTS, LLC	344.27	000000022130092	
4/11/2025	PRM,40147,250000001017,1,1,1		SPECTRUM BUSINESS	1,174.00	000000022130093	
4/11/2025	PRM,40147,250000001016,1,1,1		SPECTRUM BUSINESS	219.04	000000022130094	
4/11/2025	PRM,40147,250000001023,1,1,1		STAPLES ADVANTAGE	578.92	000000022130095	
4/11/2025	PRM,40147,250000001023,1,2,1		STAPLES ADVANTAGE	22.34	000000022130095	
4/11/2025	PRM,40147,250000001023,1,3,1		STAPLES ADVANTAGE	22.34	000000022130095	
4/11/2025	PRM,40147,250000001025,1,1,1		UNITED PARCEL SERVICE	67.57	000000022130096	
4/11/2025	PRM,40147,250000001024,1,1,1		VESTIS GROUP, INC	78.52	000000022130097	
4/11/2025	PRM,40147,250000001024,1,2,1		VESTIS GROUP, INC	78.52	000000022130097	
4/11/2025	PRM,40147,250000001024,1,3,1		VESTIS GROUP, INC	15.12	000000022130097	

4/11/2025	PRM,40147,250000001024,1,4,1		VESTIS GROUP, INC	15.11	000000022130097	
4/11/2025	PRM,40147,250000001018,1,1,1		WIN WIN SOLUTIONS	997.50	000000022130098	
4/16/2025	PRC,40147,250000000071,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES, LLC	(842.80)	000000022136566	
4/16/2025	PRM,40147,250000001030,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES, LLC	35,039.28	000000022136566	
4/16/2025	GAX,40147,250000000375,1,0,1		CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	94.32	000000022136567	
4/16/2025	GAX,40147,250000000377,1,0,1		CHRIS ADAMES	93.00	000000022136568	
4/16/2025	PRM,40147,250000001032,1,1,1		JULIOS AUTO GLASS	95.00	000000022136569	
4/16/2025	PRM,40147,250000001032,1,2,1		JULIOS AUTO GLASS	120.00	000000022136569	
4/16/2025	PRM,40147,250000001027,1,1,1		KIMBALL MIDWEST	16.23	000000022136570	
4/16/2025	PRM,40147,250000001027,1,2,1		KIMBALL MIDWEST	1,085.49	000000022136570	
4/16/2025	GAX,40147,250000000378,1,0,1		LOS ANGELES SHERIFF DEPARTMENT	25.00	000000022136571	
4/16/2025	PRM,40147,250000001029,1,1,1		MINUTEMAN PRESS	2,198.73	000000022136572	
4/16/2025	PRM,40147,250000001028,1,1,1		MISSION LINEN SUPPLY	322.10	000000022136573	
4/16/2025	PRM,40147,250000001028,1,2,1		MISSION LINEN SUPPLY	78.31	000000022136573	
4/16/2025	PRM,40147,250000001031,1,1,1		MODEL 1 COMMERCIAL VEHICLES, INC.	668.78	000000022136574	
4/16/2025	PRM,40147,250000001031,1,2,1		MODEL 1 COMMERCIAL VEHICLES, INC.	438.98	000000022136574	
4/16/2025	PRM,40147,250000001031,1,3,1		MODEL 1 COMMERCIAL VEHICLES, INC.	96.80	000000022136574	
4/16/2025	PRM,40147,250000001031,1,4,1		MODEL 1 COMMERCIAL VEHICLES, INC.	219.03	000000022136574	
4/16/2025	PRM,40147,250000001031,1,5,1		MODEL 1 COMMERCIAL VEHICLES, INC.	186.92	000000022136574	
4/16/2025	PRM,40147,250000001031,1,6,1		MODEL 1 COMMERCIAL VEHICLES, INC.	1,055.85	000000022136574	
4/16/2025	PRM,40147,250000001031,1,7,1		MODEL 1 COMMERCIAL VEHICLES, INC.	165.12	000000022136574	
4/16/2025	PRM,40147,250000001031,1,8,1		MODEL 1 COMMERCIAL VEHICLES, INC.	62.81	000000022136574	
4/17/2025	GAX,40147,250000000382,1,0,2		AFLAC	2,314.19	000000022139115	
4/17/2025	PRM,40147,250000001035,1,1,1		AMAZON	566.47	000000022139116	
4/17/2025	PRM,40147,250000001035,1,2,1		AMAZON	54.56	000000022139116	
4/17/2025	PRM,40147,250000001035,1,3,1		AMAZON	199.09	000000022139116	
4/17/2025	PRM,40147,250000001035,1,4,1		AMAZON	179.37	000000022139116	
4/17/2025	PRM,40147,250000001035,1,5,1		AMAZON	847.63	000000022139116	
4/17/2025	PRM,40147,250000001035,1,6,1		AMAZON	54.57	000000022139116	
4/17/2025	GAX,40147,250000000379,1,0,2		AMERICAN FIDELITY ASSURANCE CO	2,255.44	000000022139117	
4/17/2025	GAX,40147,250000000380,1,0,2		AMERICAN FIDELITY ASSURANCE CO	2,691.48	000000022139117	
4/17/2025	GAX,40147,250000000381,1,0,2		AMERICAN FIDELITY ASSURANCE CO	3,145.62	000000022139117	
4/17/2025	GAX,40147,250000000384,1,0,1		SIRMA III	16,188.03	000000022139118	
4/17/2025	GAX,40147,250000000384,1,0,3		SIRMA III	501.83	000000022139118	
4/17/2025	PRM,40147,250000001034,1,1,1		UNITED PARCEL SERVICE	42.57	000000022139119	
4/18/2025	PRM,40147,250000001041,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES, LLC	28,746.33	000000022141610	

4/18/2025	PRM,40147,250000001036,1,1,1		ANTELOPE EXPRESS	3,848.64	000000022141611	
4/18/2025	PRM,40147,250000001036,1,2,1		ANTELOPE EXPRESS	1,816.00	000000022141611	
4/18/2025	PRM,40147,250000001036,1,3,1		ANTELOPE EXPRESS	2,971.00	000000022141611	
4/18/2025	PRM,40147,250000001036,1,4,1		ANTELOPE EXPRESS	3,976.66	000000022141611	
4/18/2025	PRM,40147,250000001036,1,5,1		ANTELOPE EXPRESS	1,787.50	000000022141611	
4/18/2025	PRM,40147,250000001036,1,6,1		ANTELOPE EXPRESS	1,804.00	000000022141611	
4/18/2025	PRM,40147,250000001038,1,1,1		CANON FINANCIAL SERVICES, INC.	66.75	000000022141612	
4/18/2025	PRM,40147,250000001039,1,1,1		DEPARTMENT OF JUSTICE	224.00	000000022141613	
4/18/2025	PRM,40147,250000001040,1,1,1		EBMEYER CHARTER AND TOUR	2,715.00	000000022141614	
4/18/2025	PRM,40147,250000001040,1,2,1		EBMEYER CHARTER AND TOUR	2,240.00	000000022141614	
4/18/2025	PRM,40147,250000001040,1,3,1		EBMEYER CHARTER AND TOUR	4,140.00	000000022141614	
4/18/2025	PRM,40147,250000001040,1,4,1		EBMEYER CHARTER AND TOUR	7,540.00	000000022141614	
4/18/2025	PRM,40147,250000001040,1,5,1		EBMEYER CHARTER AND TOUR	2,625.00	000000022141614	
4/18/2025	PRM,40147,250000001043,1,1,1		FALCON FUELS	27,827.25	000000022141615	
4/18/2025	PRC,40147,250000000072,1,1,1		FRANKLIN TRUCK PARTS	(98.59)	000000022141616	
4/18/2025	PRC,40147,250000000074,1,1,1		FRANKLIN TRUCK PARTS	(236.82)	000000022141616	
4/18/2025	PRC,40147,250000000075,1,1,1		FRANKLIN TRUCK PARTS	(61.74)	000000022141616	
4/18/2025	PRC,40147,250000000076,1,1,1		FRANKLIN TRUCK PARTS	(173.40)	000000022141616	
4/18/2025	PRC,40147,250000000077,1,1,1		FRANKLIN TRUCK PARTS	(123.48)	000000022141616	
4/18/2025	PRM,40147,250000001049,1,1,1		FRANKLIN TRUCK PARTS	652.15	000000022141616	
4/18/2025	PRM,40147,250000001049,1,2,1		FRANKLIN TRUCK PARTS	1,045.43	000000022141616	
4/18/2025	PRM,40147,250000001049,1,3,1		FRANKLIN TRUCK PARTS	514.93	000000022141616	
4/18/2025	PRM,40147,250000001049,1,4,1		FRANKLIN TRUCK PARTS	597.38	000000022141616	
4/18/2025	PRM,40147,250000001049,1,5,1		FRANKLIN TRUCK PARTS	371.50	000000022141616	
4/18/2025	PRM,40147,250000001044,1,1,1		FRONTIER	63.77	000000022141617	
4/18/2025	PRM,40147,250000001045,1,1,1		M5 TRAINING SCHOOL OF PROTECTIVE SERVICE	30.00	000000022141618	
4/18/2025	PRM,40147,250000001046,1,1,1		MISSION LINEN SUPPLY	574.83	000000022141619	
4/18/2025	PRM,40147,250000001047,1,1,1		PETROLEUM EQUIPMENT CONSTRUCTION SERVICE	175.00	000000022141620	
4/18/2025	GAX,40147,250000000386,1,0,1		THE HARTFORD	83.20	000000022141621	
4/18/2025	PRM,40147,250000001037,1,1,1		Transit Systems Unlimited Inc	2,127.00	000000022141622	
4/18/2025	PRM,40147,250000001037,1,2,1		Transit Systems Unlimited Inc	3,549.00	000000022141622	
4/18/2025	PRM,40147,250000001037,1,3,1		Transit Systems Unlimited Inc	13,122.00	000000022141622	
4/18/2025	PRM,40147,250000001037,1,4,1		Transit Systems Unlimited Inc	3,730.50	000000022141622	
4/18/2025	PRM,40147,250000001037,1,5,1		Transit Systems Unlimited Inc	2,419.00	000000022141622	
4/18/2025	PRM,40147,250000001048,1,1,1		VESTIS GROUP, INC	25.91	000000022141623	
4/18/2025	PRM,40147,250000001048,1,2,1		VESTIS GROUP, INC	25.90	000000022141623	

4/21/2025	PRM,40147,250000001052,1,1,1		A-L MOBILE DETAIL	940.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,2,1		A-L MOBILE DETAIL	1,200.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,3,1		A-L MOBILE DETAIL	1,200.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,4,1		A-L MOBILE DETAIL	1,200.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,5,1		A-L MOBILE DETAIL	200.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,6,1		A-L MOBILE DETAIL	700.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,7,1		A-L MOBILE DETAIL	700.00	000000022143737	
4/21/2025	PRM,40147,250000001052,1,8,1		A-L MOBILE DETAIL	100.00	000000022143737	
4/21/2025	PRM,40147,250000001054,1,1,1		AT&T	65.09	000000022143738	
4/21/2025	PRC,40147,250000000078,1,1,1		BUSWEST, LLC	(76.83)	000000022143739	
4/21/2025	PRC,40147,250000000079,1,1,1		BUSWEST, LLC	(344.51)	000000022143739	
4/21/2025	PRM,40147,250000001053,1,10,1		BUSWEST, LLC	1,750.31	000000022143739	
4/21/2025	PRM,40147,250000001053,1,1,1		BUSWEST, LLC	578.81	000000022143739	
4/21/2025	PRM,40147,250000001053,1,11,1		BUSWEST, LLC	2,145.27	000000022143739	
4/21/2025	PRM,40147,250000001053,1,12,1		BUSWEST, LLC	46.11	000000022143739	
4/21/2025	PRM,40147,250000001053,1,13,1		BUSWEST, LLC	307.33	000000022143739	
4/21/2025	PRM,40147,250000001053,1,14,1		BUSWEST, LLC	137.70	000000022143739	
4/21/2025	PRM,40147,250000001053,1,2,1		BUSWEST, LLC	337.93	000000022143739	
4/21/2025	PRM,40147,250000001053,1,3,1		BUSWEST, LLC	2,123.40	000000022143739	
4/21/2025	PRM,40147,250000001053,1,4,1		BUSWEST, LLC	688.47	000000022143739	
4/21/2025	PRM,40147,250000001053,1,5,1		BUSWEST, LLC	133.82	000000022143739	
4/21/2025	PRM,40147,250000001053,1,6,1		BUSWEST, LLC	534.94	000000022143739	
4/21/2025	PRM,40147,250000001053,1,7,1		BUSWEST, LLC	337.97	000000022143739	
4/21/2025	PRM,40147,250000001053,1,8,1		BUSWEST, LLC	476.78	000000022143739	
4/21/2025	PRM,40147,250000001053,1,9,1		BUSWEST, LLC	77.46	000000022143739	
4/21/2025	PRM,40147,250000001055,1,1,1		COUNTY OF LOS ANGELES	417.44	000000022143740	
4/21/2025	PRM,40147,250000001057,1,1,1		MISSION LINEN SUPPLY	144.92	000000022143741	
4/21/2025	PRM,40147,250000001061,1,1,1		NVB EQUIPMENT	526.05	000000022143742	
4/21/2025	PRM,40147,250000001061,1,2,1		NVB EQUIPMENT	554.44	000000022143742	
4/21/2025	PRM,40147,250000001059,1,1,1		VESTIS GROUP, INC	107.70	000000022143743	
4/21/2025	PRM,40147,250000001059,1,2,1		VESTIS GROUP, INC	107.70	000000022143743	
4/21/2025	PRM,40147,250000001060,1,1,1		VORTEX INDUSTRIES, LLC	1,700.00	000000022143744	
4/21/2025	PRM,40147,250000001058,1,1,1		WINZER CORPORATION	898.36	000000022143745	
4/21/2025	PRM,40147,250000001042,1,1,1		eSQUARED COMMUNICATION CONSULTING	1,141.53	000000022143746	
4/22/2025	PRM,40147,250000001063,1,1,1		AMERICAN BUSINESS MACHINES	159.07	000000022145337	
4/22/2025	PRM,40147,250000001063,1,2,1		AMERICAN BUSINESS MACHINES	159.06	000000022145337	

4/22/2025	PRM,40147,250000001066,1,1,1		CANON FINANCIAL SERVICES, INC.	1,729.56	000000022145338	
4/22/2025	PRM,40147,250000001062,1,1,1		FRED M BOERNER MOTOR COMPANY	98.06	000000022145339	
4/22/2025	PRM,40147,250000001062,1,2,1		FRED M BOERNER MOTOR COMPANY	111.21	000000022145339	
4/22/2025	PRM,40147,250000001062,1,3,1		FRED M BOERNER MOTOR COMPANY	93.22	000000022145339	
4/22/2025	PRM,40147,250000001062,1,4,1		FRED M BOERNER MOTOR COMPANY	275.95	000000022145339	
4/22/2025	PRM,40147,250000001062,1,5,1		FRED M BOERNER MOTOR COMPANY	280.95	000000022145339	
4/22/2025	PRM,40147,250000001062,1,6,1		FRED M BOERNER MOTOR COMPANY	66.48	000000022145339	
4/22/2025	PRM,40147,250000001062,1,7,1		FRED M BOERNER MOTOR COMPANY	66.03	000000022145339	
4/22/2025	PRM,40147,250000001064,1,1,1		JULIOS AUTO GLASS	300.00	000000022145340	
4/22/2025	GAX,40147,250000000387,1,0,1		LISA VELOZ	50.92	000000022145341	
4/22/2025	GAX,40147,250000000388,1,0,3		LOS ANGELES COUNTY	188.54	000000022145342	
4/22/2025	GAX,40147,250000000389,1,0,3		LOS ANGELES COUNTY	199.39	000000022145342	
4/22/2025	GAX,40147,250000000390,1,0,3		LOS ANGELES COUNTY	182.81	000000022145342	
4/22/2025	GAX,40147,250000000391,1,0,3		LOS ANGELES COUNTY	296.86	000000022145342	
4/22/2025	PRM,40147,250000001065,1,1,1		LOWE'S	355.61	000000022145343	
4/22/2025	PRM,40147,250000001067,1,1,1		MISSION LINEN SUPPLY	322.10	000000022145344	
4/22/2025	PRM,40147,250000001069,1,1,1		PARKHOUSE TIRE INC	154.00	000000022145345	
4/22/2025	PRM,40147,250000001069,1,2,1		PARKHOUSE TIRE INC	2,554.00	000000022145345	
4/22/2025	PRM,40147,250000001069,1,3,1		PARKHOUSE TIRE INC	1,006.76	000000022145345	
4/22/2025	PRM,40147,250000001072,1,1,1		SERGIO'S MUFFLER SERVICE INC.	235.03	000000022145346	
4/22/2025	PRM,40147,250000001072,1,2,1		SERGIO'S MUFFLER SERVICE INC.	90.00	000000022145346	
4/22/2025	PRM,40147,250000001072,1,3,1		SERGIO'S MUFFLER SERVICE INC.	90.00	000000022145346	
4/22/2025	PRM,40147,250000001070,1,1,1		TCW SYSTEMS, INC	950.00	000000022145347	
4/22/2025	PRM,40147,250000001070,1,2,1		TCW SYSTEMS, INC	1,325.43	000000022145347	
4/22/2025	PRM,40147,250000001071,1,1,1		UNITED PARCEL SERVICE	92.66	000000022145348	
4/22/2025	PRM,40147,250000001068,1,1,1		WIN WIN SOLUTIONS	665.00	000000022145349	
4/24/2025	PRM,40147,250000001050,1,1,1		A-Z BUS SALES, INC.	20,400.74	000000022149391	
4/24/2025	PRM,40147,250000001050,1,2,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,3,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,4,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,5,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,6,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,7,1		A-Z BUS SALES, INC.	20,400.75	000000022149391	
4/24/2025	PRM,40147,250000001050,1,8,1		A-Z BUS SALES, INC.	42,500.00	000000022149391	
4/24/2025	PRM,40147,250000001080,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES	31,934.37	000000022149392	
4/24/2025	GAX,40147,250000000395,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	112.00	000000022149393	

4/24/2025	GAX,40147,250000000396,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	2,467.88	000000022149393	
4/24/2025	GAX,40147,250000000397,1,0,2		CALIFORNIA SCHOOL EMPLOYEES	49.00	000000022149393	
4/24/2025	PRM,40147,250000001074,1,1,1		KWIK KEY SERVICE	2,979.61	000000022149394	
4/24/2025	PRM,40147,250000001075,1,1,1		LIBERTY MOTOR SPORTS, INC.	110.00	000000022149395	
4/24/2025	PRM,40147,250000001075,1,2,1		LIBERTY MOTOR SPORTS, INC.	6,500.00	000000022149395	
4/24/2025	PRM,40147,250000001076,1,1,1		PATRIOT PLUMBING	5,130.00	000000022149396	
4/24/2025	PRM,40147,250000001073,1,1,1		SO. CAL. GAS CO.	1,402.29	000000022149397	
4/24/2025	PRM,40147,250000001077,1,1,1		SOUTHERN COUNTIES LUBRICANTS, LLC	8,010.70	000000022149398	
4/24/2025	PRM,40147,250000001079,1,1,1		SOUTHERN COUNTIES LUBRICANTS, LLC	722.52	000000022149398	
4/24/2025	PRM,40147,250000001078,1,1,1		VESTIS GROUP, INC	25.33	000000022149399	
4/24/2025	PRM,40147,250000001078,1,2,1		VESTIS GROUP, INC	25.32	000000022149399	
4/24/2025	PRM,40147,250000001078,1,3,1		VESTIS GROUP, INC	31.50	000000022149399	
4/24/2025	PRM,40147,250000001078,1,4,1		VESTIS GROUP, INC	31.49	000000022149399	
4/25/2025	PRM,40147,250000001082,1,1,1		A-L MOBILE DETAIL	1200	000000022152078	
4/25/2025	PRM,40147,250000001082,1,2,1		A-L MOBILE DETAIL	1200	000000022152078	
4/25/2025	PRM,40147,250000001082,1,3,1		A-L MOBILE DETAIL	1200	000000022152078	
4/25/2025	PRM,40147,250000001082,1,4,1		A-L MOBILE DETAIL	1200	000000022152078	
4/25/2025	PRM,40147,250000001082,1,5,1		A-L MOBILE DETAIL	1200	000000022152078	
4/25/2025	PRM,40147,250000001082,1,6,1		A-L MOBILE DETAIL	175.00	000000022152078	
4/25/2025	GAX,40147,250000000398,1,0,3		A.V.S.T.A.	182.15	000000022152079	
4/25/2025	GAX,40147,250000000398,1,0,4		A.V.S.T.A.	663.59	000000022152079	
4/25/2025	GAX,40147,250000000398,1,0,6		A.V.S.T.A.	259.81	000000022152079	
4/25/2025	GAX,40147,250000000398,1,0,8		A.V.S.T.A.	1845.5	000000022152079	
4/25/2025	GAX,40147,250000000398,1,0,9		A.V.S.T.A.	159.9	000000022152079	
4/25/2025	PRM,40147,250000001081,1,1,1		EBMEYER CHARTER AND TOUR	2352.5	000000022152080	
4/25/2025	PRM,40147,250000001083,1,1,1		FEDERAL EXPRESS CORPORATION	119.88	000000022152081	
4/25/2025	PRM,40147,250000001085,1,1,1		MISSION LINEN SUPPLY	109.5	000000022152082	
4/25/2025	PRM,40147,250000001085,1,2,1		MISSION LINEN SUPPLY	173.27	000000022152082	
4/25/2025	PRM,40147,250000001085,1,3,1		MISSION LINEN SUPPLY	44.47	000000022152082	
4/25/2025	PRM,40147,250000001085,1,4,1		MISSION LINEN SUPPLY	54.67	000000022152082	
4/25/2025	PRM,40147,250000001084,1,1,1		QUINN POWER SYSTEMS	215.07	000000022152083	
4/28/2025	PRM,40147,250000001088,1,1,1		EBMEYER CHARTER AND TOUR	1980	000000022154433	
4/28/2025	PRM,40147,250000001088,1,2,1		EBMEYER CHARTER AND TOUR	2650	000000022154433	
4/28/2025	PRM,40147,250000001088,1,3,1		EBMEYER CHARTER AND TOUR	8475	000000022154433	
4/28/2025	PRM,40147,250000001090,1,1,1		KIMBALL MIDWEST	660.16	000000022154434	
4/28/2025	PRM,40147,250000001086,1,1,1		MCMMASTER-CARR SUPPLY CO	189.14	000000022154435	

4/28/2025	PRM,40147,250000001087,1,1,1		MISSION LINEN SUPPLY	322.1	000000022154436	
4/28/2025	PRM,40147,250000001093,1,1,1		SCE	2229.71	000000022154437	
4/28/2025	PRM,40147,250000001093,1,2,1		SCE	369.77	000000022154437	
4/28/2025	PRM,40147,250000001093,1,3,1		SCE	498.47	000000022154437	
4/28/2025	PRM,40147,250000001093,1,4,1		SCE	3537.29	000000022154437	
4/28/2025	PRM,40147,250000001091,1,1,1		SHREDS UNLIMITED	65	000000022154438	
4/28/2025	PRM,40147,250000001091,1,2,1		SHREDS UNLIMITED	65	000000022154438	
4/28/2025	PRM,40147,250000001092,1,1,1		VERIZON CALIFORNIA	423.91	000000022154439	
4/28/2025	PRM,40147,250000001089,1,1,1		WASTE MANAGEMENT - PALMDALE	644.68	000000022154440	
4/28/2025	PRM,40147,250000001089,1,2,1		WASTE MANAGEMENT - PALMDALE	90.93	000000022154440	
4/29/2025	GAX,40147,250000000402,1,0,10		A.V.S.T.A.	150	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,11		A.V.S.T.A.	72.26	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,12		A.V.S.T.A.	10	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,3		A.V.S.T.A.	61.16	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,4		A.V.S.T.A.	475.13	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,6		A.V.S.T.A.	173.08	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,8		A.V.S.T.A.	321.18	000000022156904	
4/29/2025	GAX,40147,250000000402,1,0,9		A.V.S.T.A.	54	000000022156904	
4/29/2025	GAX,40147,250000000399,1,0,1		SHERYNN MORTON	79.54	000000022156905	
4/29/2025	GAX,40147,250000000400,1,0,1		SHERYNN MORTON	42.34	000000022156906	
4/29/2025	GAX,40147,250000000401,1,0,1		SHERYNN MORTON	52.21	000000022156907	
4/30/2025	PRM,40147,250000001094,1,1,1		EBMEYER CHARTER AND TOUR	2320	000000022158616	
4/30/2025	PRM,40147,250000001094,1,2,1		EBMEYER CHARTER AND TOUR	3985	000000022158616	
4/30/2025	PRM,40147,250000001094,1,3,1		EBMEYER CHARTER AND TOUR	3475	000000022158616	
4/30/2025	PRM,40147,250000001099,1,1,1		HILTON LOS ANGELES/UNIVERSAL CITY	691.92	000000022158617	
4/30/2025	PRM,40147,250000001095,1,1,1		PALMDALE TROPHY	210.26	000000022158618	
4/30/2025	PRM,40147,250000001098,1,1,1		SHAW HR CONSULTING, INC	625	000000022158619	
4/30/2025	PRM,40147,250000001098,1,2,1		SHAW HR CONSULTING, INC	300	000000022158619	
4/30/2025	PRM,40147,250000001098,1,3,1		SHAW HR CONSULTING, INC	200	000000022158619	
4/30/2025	PRM,40147,250000001098,1,4,1		SHAW HR CONSULTING, INC	175	000000022158619	
4/30/2025	PRM,40147,250000001098,1,5,1		SHAW HR CONSULTING, INC	275	000000022158619	
4/30/2025	PRM,40147,250000001098,1,6,1		SHAW HR CONSULTING, INC	1400	000000022158619	
4/30/2025	PRM,40147,250000001096,1,1,1		UNITED PARCEL SERVICE	42.57	000000022158620	
4/30/2025	PRM,40147,250000001097,1,1,1		VESTIS GROUP, INC	39.92	000000022158621	
4/30/2025	PRM,40147,250000001097,1,2,1		VESTIS GROUP, INC	39.92	000000022158621	
4/30/2025	PRM,40147,250000001097,1,3,1		VESTIS GROUP, INC	22.46	000000022158621	

4/30/2025	PRM,40147,250000001097,1,4,1		VESTIS GROUP, INC	22.46	000000022158621	
4/30/2025	PRM,40147,250000001097,1,5,1		VESTIS GROUP, INC	63.5	000000022158621	
4/30/2025	PRM,40147,250000001097,1,6,1		VESTIS GROUP, INC	63.49	000000022158621	
5/1/2025	PRM,40147,250000001101,1,1,1		A-L MOBILE DETAIL	1200	000000022161009	
5/1/2025	PRM,40147,250000001101,1,2,1		A-L MOBILE DETAIL	1200	000000022161009	
5/1/2025	PRM,40147,250000001102,1,1,1		CLARK & HOWARD	330	000000022161010	
5/1/2025	PRM,40147,250000001103,1,1,1		FALCON FUELS	26420	000000022161011	
5/1/2025	PRM,40147,250000001104,1,1,1		FOSTER & FOSTER, INC	2500	000000022161012	
5/1/2025	PRM,40147,250000001105,1,1,1		PARKHOUSE TIRE INC	70	000000022161013	
5/1/2025	PRM,40147,250000001106,1,1,1		PITNEY BOWES CREDIT CORP	101.56	000000022161014	
5/1/2025	PRM,40147,250000001107,1,1,1		SOUTHERN COUNTIES LUBRICANTS, LLC	438.84	000000022161015	
5/1/2025	PRM,40147,250000001100,1,10,1		Transit Systems Unlimited Inc	1910.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,1,1		Transit Systems Unlimited Inc	4344	000000022161016	
5/1/2025	PRM,40147,250000001100,1,11,1		Transit Systems Unlimited Inc	4126.5	000000022161016	
5/1/2025	PRM,40147,250000001100,1,12,1		Transit Systems Unlimited Inc	3650	000000022161016	
5/1/2025	PRM,40147,250000001100,1,13,1		Transit Systems Unlimited Inc	1527	000000022161016	
5/1/2025	PRM,40147,250000001100,1,14,1		Transit Systems Unlimited Inc	2157.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,15,1		Transit Systems Unlimited Inc	3081.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,16,1		Transit Systems Unlimited Inc	2142.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,17,1		Transit Systems Unlimited Inc	3485.5	000000022161016	
5/1/2025	PRM,40147,250000001100,1,18,1		Transit Systems Unlimited Inc	1500.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,19,1		Transit Systems Unlimited Inc	4860	000000022161016	
5/1/2025	PRM,40147,250000001100,1,20,1		Transit Systems Unlimited Inc	1738.5	000000022161016	
5/1/2025	PRM,40147,250000001100,1,2,1		Transit Systems Unlimited Inc	4359	000000022161016	
5/1/2025	PRM,40147,250000001100,1,21,1		Transit Systems Unlimited Inc	2187	000000022161016	
5/1/2025	PRM,40147,250000001100,1,22,1		Transit Systems Unlimited Inc	1891.5	000000022161016	
5/1/2025	PRM,40147,250000001100,1,23,1		Transit Systems Unlimited Inc	2119	000000022161016	
5/1/2025	PRM,40147,250000001100,1,24,1		Transit Systems Unlimited Inc	1859.25	000000022161016	
5/1/2025	PRM,40147,250000001100,1,25,1		Transit Systems Unlimited Inc	1299.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,3,1		Transit Systems Unlimited Inc	2108.25	000000022161016	
5/1/2025	PRM,40147,250000001100,1,4,1		Transit Systems Unlimited Inc	1419	000000022161016	
5/1/2025	PRM,40147,250000001100,1,5,1		Transit Systems Unlimited Inc	1448.75	000000022161016	
5/1/2025	PRM,40147,250000001100,1,6,1		Transit Systems Unlimited Inc	4389	000000022161016	
5/1/2025	PRM,40147,250000001100,1,7,1		Transit Systems Unlimited Inc	1148	000000022161016	
5/1/2025	PRM,40147,250000001100,1,8,1		Transit Systems Unlimited Inc	1609.5	000000022161016	
5/1/2025	PRM,40147,250000001100,1,9,1		Transit Systems Unlimited Inc	6566	000000022161016	

5/2/2025	PRM,40147,250000001114,1,1,1		A-L MOBILE DETAIL	1200	000000022163441	
5/2/2025	PRM,40147,250000001114,1,2,1		A-L MOBILE DETAIL	1200	000000022163441	
5/2/2025	PRM,40147,250000001114,1,3,1		A-L MOBILE DETAIL	1200	000000022163441	
5/2/2025	PRM,40147,250000001114,1,4,1		A-L MOBILE DETAIL	1500	000000022163441	
5/2/2025	PRM,40147,250000001113,1,1,1		ALTERNATIVE LOGISTICS TECHNOLOGIES	31899.49	000000022163442	
5/2/2025	PRM,40147,250000001109,1,1,1		AMERICAN BUSINESS MACHINES	7.5	000000022163443	
5/2/2025	PRM,40147,250000001109,1,2,1		AMERICAN BUSINESS MACHINES	7.5	000000022163443	
5/2/2025	PRM,40147,250000001110,1,1,1		ELECTRI-COM	7110	000000022163444	
5/2/2025	GAX,40147,250000000403,1,0,1		KEENAN & ASSOCIATES	51210.12	000000022163445	
5/2/2025	PRM,40147,250000001111,1,1,1		MCMaster-CARR SUPPLY CO	76.23	000000022163446	
5/2/2025	PRM,40147,250000001111,1,2,1		MCMaster-CARR SUPPLY CO	60.16	000000022163446	
5/2/2025	PRM,40147,250000001112,1,1,1		PARKHOUSE TIRE INC	3051.42	000000022163447	
5/2/2025	PRM,40147,250000001112,1,2,1		PARKHOUSE TIRE INC	1971.64	000000022163447	
5/2/2025	PRM,40147,250000001108,1,1,1		WEX BANK	2892.78	000000022163448	

PO Approval Date	PO Number	Change Order Number	Document Description	Vendor	Doc School Location/ Dept	Accounting Distribution	Acctg Line Amount	Open Acctg Line Amount
04/03/25	PO2W-40147-000000 0-2500000000182-1-New		20 BYD EV Buses	0000460097-RIDE MOBILITY LLC	Misc	01.0-00000.0-00000-36000-6490-0005000	\$1,266,500.00	\$633,373.77
PO2W-40147-0000000-2500000000182-1-New						Sum:	\$1,266,500.00	\$633,373.77
04/08/25	PO2W-40147-000000 0-2500000000183-1-New		ARI-HETRA LIFT REPLACEMENT	0000000348-ARI PHOENIX, INC	Misc	01.0-00000.0-00000-36000-6500-0004004	\$53,500.00	\$53,500.00
PO2W-40147-0000000-2500000000183-1-New						Sum:	\$53,500.00	\$53,500.00
04/09/25	PO2W-40147-000000 0-2500000000181-2-Modification	1	NEWSTRIPE - REPAIRS	0000459338-NEWSTRIPE	Misc	01.0-00000.0-00000-36000-5630-0004004	\$750.00	\$93.00
PO2W-40147-0000000-2500000000181-2-Modification						Sum:	\$750.00	\$93.00
04/15/25	PO2W-40147-000000 0-2500000000011-2-Modification	1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4350-0001001	\$15,000.00	\$2,982.84
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4350-0004004	\$10,000.00	\$315.67
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4350-0006006	\$5,000.00	\$3,650.34
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4350-0007007	\$10,000.00	\$961.26
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4350-0008008	\$5,000.00	\$3,954.88

PO Approval Date	PO Number	Change Order Number	Document Description	Vendor	Doc School Location/ Dept	Accounting Distribution	Acctg Line Amount	Open Acctg Line Amount
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4380-0004004	\$5,000.00	\$4,566.37
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4382-0004004	\$3,500.00	\$2,575.72
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4384-0004004	\$150.00	\$49.85
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-00000-36000-4385-0004004	\$1,000.00	\$1,000.00
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-11100-36000-4350-0002015	\$3,500.00	\$2,841.00
04/15/25		1	Amazon - Office Supplies	0000000556-AMAZON	Misc	01.0-00000.0-50010-36000-4350-0005000	\$3,500.00	\$2,895.54
PO2W-40147-0000000-250000000011-2-Modification						Sum:	\$61,650.00	\$25,793.47
04/15/25	PO2W-40147-0000000-2500000000101-2-Modification	1	RAM MOUNTS FOR SMART-TAG	0000426025-eSQUARED COMMUNICATION CONSULTING	Misc	01.0-00000.0-00000-36000-6500-0004004	\$6,000.00	\$1,189.81
PO2W-40147-0000000-2500000000101-2-Modification						Sum:	\$6,000.00	\$1,189.81
04/22/25	PO2W-40147-0000000-2500000000059-3-Modification	2	Southern Counties - OIL & ANTIFREEZE	0000000492-SOUTHERN COUNTIES LUBRICANTS, LLC	Misc	01.0-00000.0-00000-36000-4367-0004004	\$60,000.00	\$5,756.00
PO2W-40147-0000000-2500000000059-3-Modification						Sum:	\$60,000.00	\$5,756.00

PO Approval Date	PO Number	Change Order Number	Document Description	Vendor	Doc School Location/ Dept	Accounting Distribution	Acctg Line Amount	Open Acctg Line Amount
04/22/25	PO2W-40147-000000 0-250000000085-4-Modification	3	Liberty Motor - Parts	0000001449-LIBERTY MOTOR SPORTS, INC.	Misc	01.0-00000.0-00000-36000-4387-0004004	\$5,000.00	\$1,780.03
04/22/25		3	Liberty Motor - Parts	0000001449-LIBERTY MOTOR SPORTS, INC.	Misc	01.0-00000.0-00000-36000-5630-0004004	\$10,000.00	\$395.27
04/22/25		3	Liberty Motor - Parts	0000001449-LIBERTY MOTOR SPORTS, INC.	Misc	01.0-00000.0-00000-36000-5650-0000101	\$1,000.00	\$935.00
PO2W-40147-0000000-250000000085-4-Modification						Sum:	\$16,000.00	\$3,110.30
04/22/25	PO2W-40147-000000 0-2500000000155-2-Modification	1	PLUMBING MAINTENANCE & REPAIR	0000444300-PATRIOT PLUMBING	Misc	01.0-00000.0-00000-36000-4380-0001001	\$10,000.00	\$3,727.50
PO2W-40147-0000000-2500000000155-2-Modification						Sum:	\$10,000.00	\$3,727.50
04/22/25	PO2W-40147-000000 0-2500000000184-1-New		KWIK KEY - Maintenance & Repairs	0000460099-KWIK KEY SERVICE	Misc	01.0-00000.0-00000-36000-4380-0001001	\$3,000.00	\$20.39
PO2W-40147-0000000-2500000000184-1-New						Sum:	\$3,000.00	\$20.39
04/29/25	PO2W-40147-000000 0-2500000000138-2-Modification	1	Transit Systems Unlimited - Charter Trips	0000433997-Transit Systems Unlimited Inc	Misc	01.0-00000.0-11100-42000-5810-0003030	\$300,000.00	\$48,836.42
PO2W-40147-0000000-2500000000138-2-Modification						Sum:	\$300,000.00	\$48,836.42
04/29/25	PO2W-40147-000000 0-2500000000169-3-Modification	2	Hilton - Los Angeles Field Trip Hotel	0000000559-HILTON LOS ANGELES/ UNIVERSAL CITY	Misc	01.0-00000.0-11100-42000-5810-0003030	\$12,500.00	\$166.28
PO2W-40147-0000000-2500000000169-3-Modification						Sum:	\$12,500.00	\$166.28
04/29/25	PO2W-40147-000000 0-2500000000187-1-New		AE TOOLS & COMPUTERS	0000464854-AE TOOLS & COMPUTERS	Misc	01.0-00000.0-00000-77000-5840-0004004	\$7,000.00	\$7,000.00

PO Approval Date	PO Number	Change Order Number	Document Description	Vendor	Doc School Location/ Dept	Accounting Distribution	Acctg Line Amount	Open Acctg Line Amount
PO2W-40147-0000000-250000000187-1-New						Sum:	\$7,000.00	\$7,000.00
04/29/25	PO2W-40147-0000000-0-250000000188-1-New		TRAINING FOR MECHANICS	0000464954-MACS	Misc	01.0-00000.0-00000-36000-5220-0004004	\$300.00	\$300.00
PO2W-40147-0000000-250000000188-1-New						Sum:	\$300.00	\$300.00
04/29/25	PO2W-40147-0000000-0-250000000189-1-New		CONSULTING	0000464956-FOSTER & FOSTER, INC	Misc	01.0-00000.0-11100-36000-5800-0001001	\$3,000.00	\$500.00
PO2W-40147-0000000-250000000189-1-New						Sum:	\$3,000.00	\$500.00
							\$1,800,200.00	\$783,366.94

NEW EMPLOYEES

[illegible]

CHANGE IN EMPLOYMENT POSITION

[illegible]

SEPARATIONS

[illegible]

RETIREES

REVIEWS		

INDIVIDUAL ACTION ITEM # 034

SUBJECT: YEAR END APPROPRIATION TRANSFER FOR K-12-SCHOOL DISTRICTS

BACKGROUND:

It is requested the Board of Directors approve to authorize the Los Angeles County Office of Education to make the appropriate transfer necessary at the close of the 2024-2025 school year to permit the payment of obligations of the district incurred during such school year, in accordance with Education Code (EC) 41307, as presented.

ACTION REQUIRED:

A majority vote.

REFERENCE MATERIALS ATTACHED:

LACOE Bulletin #6975 - Year End Appropriation Transfer



April 8, 2025

TO: Business and Accounting Administrators
Los Angeles County K-12 School Districts

FROM: Gabriel Leung, Assistant Director
Accounting and Financial Services
Division of School Financial Services

SUBJECT: Year-End Appropriation Transfers—K-12 School Districts

DISTRICT ACTION REQUIRED

Education Code (EC) Section 42601 authorizes the County Superintendent of Schools (County Office) to identify deficits and make budget transfers on districts' behalf, permitting payment of their obligations at the close of the school year. This authority requires approval from the district's governing board.

EC Section 42601 states:

"At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts."

Types of Budget Transfers

1. Between the committed or assigned fund balances and any expenditure classification
2. Between the unassigned fund balances and any expenditure classification
3. Between any expenditure classification

Budget Transfer Authorization

1. Districts **below** the ADA level noted in EC 41301 must submit **Attachment No. 1**. The district must select either “**No Appropriation Transfer is Requested**” or “**Appropriation Transfers are Authorized**”. If ‘Appropriation Transfers are Authorized’ is selected, the form must be completed and signed by the clerk of the governing board indicating the governing board’s intention. In both scenarios, Attachment No. 1 must be emailed/submitted to the Division of School Financial Services (SFS) Accounting section at SFSAccountingGroup@laoe.edu, **no later than July 31, 2025**.
2. Districts **above** the ADA level noted in EC 41301 must submit **Attachment No. 2**. The district must select either “**No Appropriation Transfer is Requested**” or “**Appropriation Transfers are Authorized**”. If ‘Appropriation Transfers are Authorized’ is selected, the form must be completed and signed by the clerk of the governing board indicating the governing board’s intention. In both scenarios, Attachment No. 2 must be emailed/submitted to SFS Accounting section at SFSAccountingGroup@laoe.edu, **no later than July 31, 2025**.

If no appropriation transfers are requested by July 31, 2025, the district assumes full responsibility for making all necessary budget revisions to prevent account overdrafts at year end.

Frequently Asked Questions

Question: Why do the final reports still show overdrawn accounts after the district asked the County Office to make appropriation transfers?

Most Common Reasons:

- a. The appropriation transfer covers the overdraft at the major object level only.
- b. District may have limited the County Office’s authority to perform only certain types of transfers.
- c. The projected fund balance was understated because revenue potential was not accurately reflected in the district’s final budget.
- d. District may have requested re-opening of their books after SFS made the appropriation transfer.

Question: Should the district stop making budget transfers after the request for appropriation transfers has been made to the County Office?

Answer: No. The district may continue to revise the operating budget up to the closing of fiscal year 2024-25. The appropriation transfers made by SFS are only at the major object level to cover the overdraft at year end, after the district has notified SFS that their books are closed.

Question: How is the standardized account code structure (SACS) set up in the system?

Answer: SFS will set up a local resource (99995.0, Appropriation Transfer) with applicable accounts for any fund that requires appropriation transfers. All of the SFS-initiated appropriation transfers will be done in the above referenced resource without involving any specific resources. Please note that EC Section 42601 requires appropriation for any expenditure classification at the major object level.

Example:

Fund-Object	Appropriation	Expenditure	Surplus/(Deficit)
01.0-1000	1,700,000	1,900,000	(200,000)
01.0-2000	800,000	740,000	60,000
01.0-3000	700,000	500,000	200,000
01.0-4000	80,000	62,000	18,000
01.0-5000	95,000	105,000	(10,000)
01.0-6000	60,000	60,000	0
01.0-7000	14,000	18,000	(4,000)

SFS will make the following appropriation transfers, if authorized by the district, after the district's books are closed for the fiscal year. Amounts will be transferred from surplus account(s) up to the amounts necessary to resolve deficits. In this example, \$14,000 is needed to be transferred from object 2000's total surplus to resolve the \$10,000 and \$4,000 deficits in objects 5000 and 7000.

Fund	Res/PrjYr	Goal	Function	Object	Location	Amount
01.0	- 99995.0	- 00000	- 00000	- 1000	- 0000000	+ \$200,000
01.0	- 99995.0	- 00000	- 00000	- 2000	- 0000000	- \$ 14,000
01.0	- 99995.0	- 00000	- 00000	- 3000	- 0000000	- \$200,000
01.0	- 99995.0	- 00000	- 00000	- 5000	- 0000000	+ \$ 10,000
01.0	- 99995.0	- 00000	- 00000	- 7000	- 0000000	+ \$ 4,000

Questions about appropriation transfers should be directed to SFSAccountingGroup@laoe.edu.

Questions regarding this bulletin may be addressed to Enomoto_Sachiko@laoe.edu.

Approved:

Nkeiruka Benson, Director

Division of School Financial Services

SE:ei

Attachments

SFS-A50-2024-2025



SCHOOL DISTRICTS WITH **ADA BELOW** EC 41301 LEVEL*
YEAR-END APPROPRIATION TRANSFERS

TO: Los Angeles County Office of Education
Division of School Financial Services
Accounting Section, EC

FROM: _____ School District

_____ No Appropriation Transfer is Requested

_____ Appropriation Transfers are Authorized

Our school district has ADA below the level as specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2024-25 school year to permit the payment of district obligations incurred during the school year.

Signature: _____ Date _____, 2025
the Governing Board's Clerk

Submitted by: _____ Date _____, 2025

E-mail address (required): _____

*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please email completed form to SFSAccountingGroup@lacoed.edu.



SCHOOL DISTRICTS WITH ADA ABOVE EC 41301 LEVEL*
YEAR-END APPROPRIATION TRANSFERS

TO: Los Angeles County Office of Education
Division of School Financial Services
Accounting Section, EC

FROM: _____ School District

_____ No Appropriation Transfer is Requested

_____ Appropriation Transfers are Authorized

Our school district has ADA equal to or above the level specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2024-25 school year to permit payment of the district's obligations incurred during the school year.

Please identify sources by entering 1, 2, 3, or 4 to indicate 1st source, 2nd source, 3rd source or 4th source.

Authorization approved by governing board for transfers:

_____ Between major objects of expenditure

_____ From unassigned fund balances, if any

_____ From committed fund balances

_____ From assigned fund balances

Signature: _____ Date _____, 2025
Governing Board's Clerk

Submitted by: _____ Date _____, 2025

E-mail address (required): _____

*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please email completed form to SFSAccountingGroup@laoe.edu.

INDIVIDUAL ACTION ITEM # 035

SUBJECT: FAGEN FRIEDMAN & FULFROST LLP CONTRACT

BACKGROUND:

It is requested the Board of Directors approve the contract with Fagen Friedman & Fulfrost LLP for fiscal year 2025-2026, as presented.

ACTION REQUIRED:

A majority vote.

REFERENCE MATERIALS ATTACHED:

F3 Agreement for Contract Services, Certificate of Liability & W-9



AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Antelope Valley Schools Transportation Agency (“Client”) and the law firm of Fagen Friedman & Fulfroft LLP (F3 Law) (“Attorney”). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2025:

1. **CONDITIONS.** This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **SCOPE OF SERVICES.** Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries.

3. **CLIENT’S DUTIES.** Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client’s attention, to abide by this Agreement, to pay Attorney’s bills on time and to keep Attorney advised of Client’s address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. **CONSULTANT SERVICES.** Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. **EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING.** Attorney will protect Client data in a manner that is compliant with state and federal law. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service. Most of Attorney’s electronic data, including emails and documents, are stored in this manner. Attorney will take reasonable precautions to keep email and other electronic data confidential and secure.

6. **LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney’s prevailing rates for all time spent on Client’s matter by Attorney’s legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney’s number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days’ written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client’s matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client’s matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. **COSTS AND OTHER CHARGES.** (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

(d) Other fees and costs. Client understands that if a case proceeds to court action, arbitration or administrative hearing, the court, arbitrator or reviewing agency may award attorney fees and costs to the other party or parties. Payment of such attorney fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Attorney pursuant to this agreement.

8. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. CLIENT APPROVAL NECESSARY FOR SETTLEMENT

Attorney will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

10. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

11. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

13. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

14. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

15. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

16. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Antelope Valley Schools Transportation
Agency

Fagen Friedman & Fulfrost LLP

Type or Print Name

Namita S. Brown

Name

Type or Print Title

Managing Partner

Title

District Authorized Signature



Signature

DATE: _____

DATE: April 28, 2025



PROFESSIONAL RATE SCHEDULE

Antelope Valley Schools Transportation Agency
July 1, 2025

1. **HOURLY PROFESSIONAL RATES**

Client agrees to pay Attorney by the following standard hourly rate:

Associate	\$295 - \$325 per hour
Partner	\$360 - \$395 per hour
Senior Partner*	\$420 per hour
Senior Counsel/Of-Counsel	\$375 - \$395 per hour
Paralegal	\$205 - \$290 per hour
Law Clerk	\$290 per hour
Next Level Client Services	\$180 per hour
Education Consultant	\$295 per hour
Communications Services Consultant	\$315 per hour
Communications Services Associate	\$100 per hour
Technology Discovery Associate	\$50 per hour

**Equity Partner or Partners with 25+ years of experience.*

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. **ON-SITE LEGAL SERVICES**

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. **COSTS AND EXPENSES**

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ahern Insurance Brokerage 1615 Murray Canyon Rd Ste 1050 San Diego, CA 92108 Kelley L. Milks, CIC CRM RPLU	CONTACT NAME: Shahida Mirza PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: smirza@acrisure.com
INSURED Fagen Friedman & Fulfroost LLP 6300 Wilshire Blvd. Suite 1700 Los Angeles, CA 90048	INSURER(S) AFFORDING COVERAGE INSURER A: Federal Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 20281

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36071881	06/26/2024	06/26/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73622589	06/26/2024	06/26/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			78194474	06/26/2024	06/26/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	71835430	06/26/2024	06/26/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

PROOFIN AAAAAAAAAAAAAAAAAAAAAAAAAAAA AAA PROOF OF INSURANCE AAA AAAAAAAAAAAAAAAAAAAAAAAAAAAA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ahern Insurance Brokerage 1615 Murray Canyon Rd Ste 1050 San Diego, CA 92108 Kelley L. Milks, CIC CRM RPLU		858-571-9030		CONTACT Kelley L. Milks, CIC CRM RPLU NAME: PHONE (A/C, No, Ext): 858-571-9030 FAX (A/C, No): 858-571-9010 E-MAIL ADDRESS: kmilks@acrisure.com	
INSURED Fagen Friedman & Fulfroest LLP 6300 Wilshire Blvd. Suite 1700 Los Angeles, CA 90048				INSURER(S) AFFORDING COVERAGE INSURER A: Aspen Specialty Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
				NAIC # 10717	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Claims Made			LR00CV824	06/07/2024	06/07/2025	Per Claim 5,000,000
	Lawyers Prof Liab						Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Deductible \$200,000 each claim

CERTIFICATE HOLDER CANCELLATION

EVIDENCE OF INSURANCE	EVIDENC
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See <i>Specific Instructions</i> on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Fagen Friedman & Fulfroost LLP	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 6300 Wilshire Blvd., Suite 1700	Requester's name and address (optional)
6 City, state, and ZIP code Los Angeles, CA 90048		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number								
			-				-	
or								
Employer identification number								
4	2	-	1	7	0	6	5	9

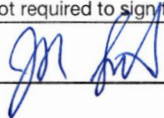
Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 1-9-2025
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

INDIVIDUAL ACTION ITEM # 036

SUBJECT: APPROVAL FOR OUT-OF-STATE TRAVEL

BACKGROUND:

It is requested the Board of Directors approve the out-of-state travel for the CEO, Fleet Manager, Safety & Training Manager, Accounting Manager, and Fleet Supervisor to attend the School Transportation News (STN) Conference in Reno, NV from July 12th - 16th, 2025, **at zero expense to the Agency**, as presented.

ACTION REQUIRED:

A majority vote.

REFERENCE MATERIALS ATTACHED:

None

INDIVIDUAL ACTION ITEM # 037

SUBJECT: GENERAL ASSIGNMENT AND BILL OF SALE FOR BUS

BACKGROUND:

It is requested the Board of Directors approve the general assignment and bill of sale for bus 10-98 that was approved for salvage of February 12th, 2025, in the amount of \$500.00 from The Lords House of Refuge, as presented.

ACTION REQUIRED:

A majority vote.

REFERENCE MATERIALS ATTACHED:

General Assignment and Bill of Sale for Bus

GENERAL ASSIGNMENT AND BILL OF SALE

THIS GENERAL ASSIGNMENT AND BILL OF SALE (the "Agreement") is made and entered and effective as of May 14, 2025, between ANTELOPE VALLEY SCHOOL TRANSPORTATION AGENCY ("Seller") and THE LORDS HOUSE OF REFUGE ("Buyer"). Seller and Buyer are sometimes hereinafter severally referred to as a "Party" and collectively referred to as the "Parties."

RECITALS

WHEREAS, Seller is the title owner of that certain vehicle, as more particularly described in **Exhibit A** attached hereto and incorporated herein by reference ("Property").

WHEREAS, Seller desires to sell, and Buyer desires to buy the Property from Seller pursuant to the terms and conditions of this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the representations, warranties, covenants, and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Grant

Seller, in consideration of \$ 500.00 from Buyer ("Sales Price"), hereby grants, sells, transfers and delivers to Buyer the Property ("Transfer"). Buyer shall deliver the Sales Price to Seller in good and lawful money of the United States at the time of signing this Agreement.

2. No Warranties

The Property is sold "AS IS" and "WHERE IS," with all faults and defects, if any. Seller makes no warranties, express or implied, concerning the condition, quality, or fitness of the Property for any particular purpose, or any other warranty whatsoever. Buyer acknowledges that Buyer has had the opportunity to inspect the Property and accepts it in its current condition. Seller expressly disclaims any liability for any defects, whether known or unknown, and Buyer assumes all risks related to the Property after the sale is complete.

3. Assignment and Assumption

Seller hereby assigns, transfers, and conveys to Buyer any and all rights, interests, claims, and benefits that Seller may have related to the Property, including but not limited to any transferable warranties, manuals, maintenance records, and registrations. Buyer acknowledges that this assignment is subject to the terms and conditions of any applicable third-party agreements or restrictions.

Buyer expressly assumes and agrees to perform, discharge, and fulfill all liabilities, duties, and obligations arising out of or related to the ownership, operation, or use of the Property, whether arising before or after the Transfer.

4. Indemnity

Buyer agrees to indemnify, defend, and hold harmless Seller from and against any and all claims, liabilities, damages, or expenses arising out of the ownership, operation, or use of the Property following the Transfer, including any obligations assumed under this Agreement.

5. Waiver of Liability

Buyer further agrees to waive, release, and forever discharge Seller from any and all claims, liabilities, demands, or causes of action of any kind, whether known or unknown, arising from or related to the condition, operation, or use of the Property, including any defects or deficiencies present at the time of the Transfer or discovered thereafter. This waiver applies regardless of whether such claims are based on negligence, breach of contract, or any other legal theory.

6. Severability

If any term or provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected.

7. Construction

Headings are solely for the Parties' convenience, are not a part of this Agreement, and shall not be used to interpret this Agreement. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both Parties have prepared it.

8. Non-Waiver

No waiver or breach of any covenant or provision shall be deemed a waiver of any other covenant or provision, and no waiver shall be valid unless in writing and executed by the waiving Party.

9. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

10. Entire Agreement

This Agreement constitutes the entire understanding between the Parties with respect to the sale of the Property and supersedes all prior negotiations, understandings, and agreements.

11. Attorney's Fees

In the event of any litigation between Buyer and Seller arising out of this Agreement or concerning interpretation of any of its provisions, the losing Party shall pay the prevailing Party's costs and the expenses of the litigation, including reasonable attorney's fees.

12. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

SELLER:

ANTELOPE VALLEY SCHOOL
TRANSPORTATION AGENCY

BUYER:

THE LORDS HOUSE OF REFUGE

Morris Fuselier, III
Chief Executive Officer

Dr. Tina Thornton
Pastor

EXHIBIT A

DESCRIPTION OF PROPERTY

1. Make Bluebird; Model Bu; Vin 1GBHG31F0W1027015
2. Make _____; Model _____; Vin _____
3. Make _____; Model _____; Vin _____

INDIVIDUAL ACTION ITEM # 038

SUBJECT: PURCHASE OF TRANSFINDER SOFTWARE FOR ELECTRONIC TRACKING

BACKGROUND:

It is requested the Board of Directors approve the Transfinder soft hardware for electronic tracking of miles, minutes, and student ridership with an initial cost of \$301,049, to provide accurate data with automated data collecting systems, as presented.

ACTION REQUIRED:

A majority vote.

REFERENCE MATERIALS ATTACHED:

Transfinder Quote



440 State Street
Schenectady NY 12305

Proposal

Date: April 24, 2025

ATTN:
Antelope Valley Schools Transportation
Agency
670 West Ave L-8
Lancaster, CA 93534
Phone: 661-945-3621

Prepared By: Vanessa Reinhart
Title: Account Executive

Email: VReinhart@transfinder.com

Fax: 518-723-8298

Phone: 518-723-8401

This quotation is valid for 30 days from issue date.

Transfinder Products and Services	Qty.	Initial Cost	Year 2	Year 3
Wayfinder with Student Ridership using RFID Card Readers <ul style="list-style-type: none"> Resource Substitution <ul style="list-style-type: none"> Driver can identify which vehicle will be utilized for a trip Navigation <ul style="list-style-type: none"> Turn by Turn voice guidance Speedometer and smart map zoom Accurate electronic route sheets for trips created in Routefinder On demand navigation using Quickfinder functionality to search address, student, and other data types, or by pinning on the map Attendance <ul style="list-style-type: none"> Calendar-based schedules Automated attendance using Transfinder approved Card Reader Driver interaction Skip stops before or during navigation or manual take attendance <p>Your Purchase of Wayfinder Includes:</p> <ul style="list-style-type: none"> Up to six (6) hours of online training which must be used within 8 weeks after first completed session. 	140 Users	\$21,160	\$20,160	\$21,168
Stopfinder GeoAlerts <ul style="list-style-type: none"> Send electronic invitations to parents and guardians for easy onboarding process Reliable and secure stop information Two-way communication with registered parents and guardians (subscribers) Send messages to subscribers based on grade, school, route, selected map region or any criteria Receive messages including attachments (photos and documents), from subscribers Listen and respond to your community to eliminate misinformation Define Geo Alerts for buses <ul style="list-style-type: none"> Notification based on Enter or Exit Geo Alert Zone Pickup, Drop-off, School or any locations defined by user Parents/Subscribers can choose when to be alerted: <p>Bus Enters, Bus Exists Alert Zone</p> <ul style="list-style-type: none"> View historical events for today, yesterday, this week, last week Track only student's bus in real-time 	193 Vehicles	\$18,528	\$18,528	\$19,454

<ul style="list-style-type: none"> o See Trip path and stop information (based on settings) • Attendance Tracking – Requires Wayfinder Attendance o Receive alert when student boarded or disembarked o View history of student board and disembark bus o Calendar based scheduled based on Routefinder Schedule <p>Your purchase of Stopfinder includes:</p> <ul style="list-style-type: none"> • Up to eight (8) hours of online training which must be used within 10 weeks after first completed session. 				
Professional Services Online Assistance Hours Transfinder Professional Services will provide Consulting as outlined in the Statement of Work	4 Hours	\$1,300		
Transfinder Software Retail Pricing		\$40,988	\$38,688	\$40,622
Samsung Tab Active 5 Tablets <ul style="list-style-type: none"> • Ruggedized tablet with mounting kit. <i>Installation sold separately</i>	150	\$206,250		
Card Reader <ul style="list-style-type: none"> • Card Reader Kit <i>Installation sold separately</i>	150	\$29,850		
Enterprise Mobility Management Platform	150	\$21,600	\$21,600	\$22,680
Customer Cellular Data Plan <ul style="list-style-type: none"> • Cellular Carrier bill paid directly to Provider by Customer 	150	<i>Cellular Carrier bill paid directly to Provider by Customer (Verizon)</i>		
Shipping Protection		\$2,361		
Shipping and Handling		Billed at Cost		
Hardware Cost		\$260,061	\$21,600	\$22,680
Transfinder Software and Services with Hardware Cost		\$301,049	\$60,288	\$63,302
		Year 1	Year 2	Year 3
Initial Cost		\$301,049		
Transfinder Software with Hardware Annual Fees		Included	\$60,288	\$63,302

This proposal has been prepared at your request. All invoices are due and payable upon receipt. The total system cost for any of the options, is due and payable upon installation. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee.

TRANSFINDER

Antonio Civitella, President/CEO

Name & Title

Authorized Signature

Date

**LICENSEE - Antelope Valley Schools
Transportation Agency**

Federal Tax ID #

Purchase Order Number

Name & Title

Authorized Signature

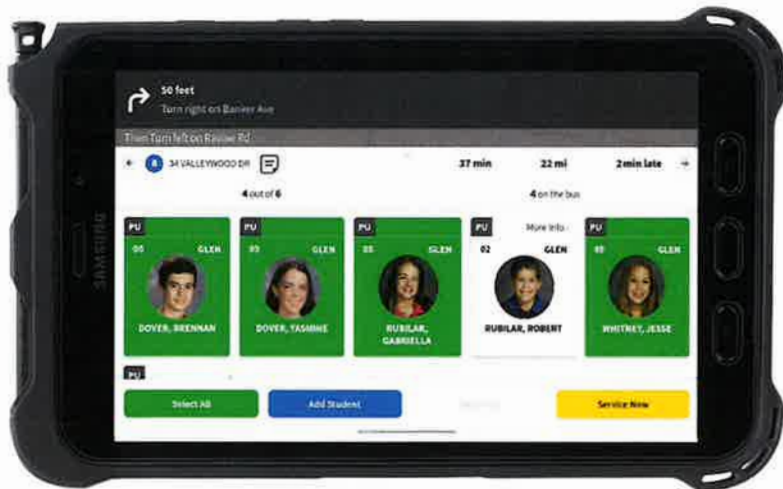
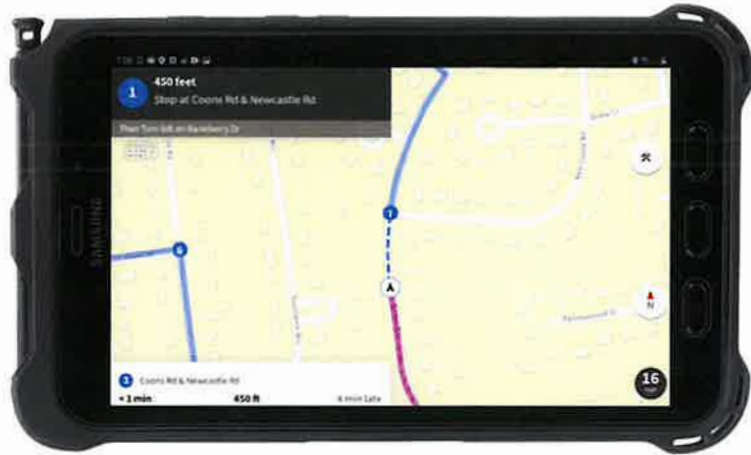
Date

IN-VEHICLE APP FOR NAVIGATION & ATTENDANCE TRACKING

Turn-by-Turn directions can be seen and heard by drivers for real-time navigation using the Wayfinder App.

Wayfinder provides on-screen visual guidance, and voice directions as you drive. You can also set the screen to go dark while the bus is in motion if required by local law.

Wayfinder was designed for K-12 showing drivers the planned route, driving path, and stop approach point. As drivers need to be rerouted they'll have access to their local district maps to know unsafe turns and streets.



At each stop, the names and faces of each assigned student appear on screen.

Attendance can be taken with a simple tap of the photo, or the scan of an RFID card. We can work with either option, or a combination of both.

This information helps district keep track of how many students were scheduled to ride, compared to how many actually ride on a given day, week, etc.

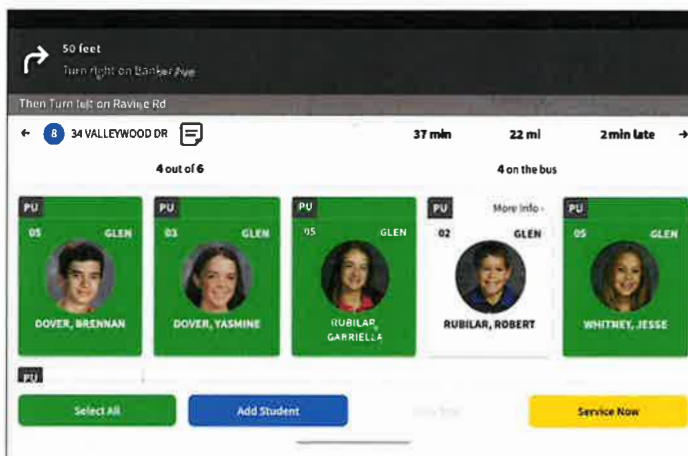
NOTE: Wayfinder can be loaded on any android mobile device. Some districts prefer to bring their own devices onto the bus, and install Wayfinder on that device. Other district prefer that Transfinder provide proven tablets that can be mounted on the vehicle.

RFID Student Attendance

Key to school bus operations is combining route efficiency with accurate ridership tracking. With RFID cards students can pass in front of the RFID card reader as they enter and exit the bus. RFID cards require no physical contact between the card and reader, they scan faster than an optical (barcode) scanner so they do not slow boarding times, and they do not wear out like credit-card magstripe cards and readers. Each RFID card carries no personal information about the student - only a unique RFID Number - so a lost card does not result in the student's identity being compromised. As students board the vehicle, a student manifest (with photos) can be displayed on the driver's tablet computer, using the Wayfinder app from Transfinder.

This data is integrated to the Routefinder PLUS software. This allows the driver to confirm students are boarding and exiting the bus at the correct locations.

Today, with COVID and contact-tracing concerns, RFID cards are critically important for determining exactly who was on a specific bus, on a specific trip, on a specific day. With this data, the district can notify families of potential exposure risks, and help stem the spread of the virus.



With the Wayfinder app, drivers and bus aides can take attendance at each stop. Upon reaching a stop, Wayfinder will present a list of assigned students, with student photos. Attendance at the stop can be taken manually or with a student's RFID card. Students that are not assigned to the stop can be added to a stop and attendance can be taken manually or with their RFID card which will provide the driver a prompt to let them know a student is boarding or deboarding at an unplanned stop location. All attendance data captured through Wayfinder will be saved and available in Routefinder PLUS where it can be used for future analysis and reporting.

Trip Ridership							
03/13/2022 to 03/19/2022							
TRIP	RIDERSHIP			PLANNED		SEATS PER STUDENT	
	MAX	AVG	MIN	ASSIGNED	CAPACITY	1	1.5
100 AM HS/MS	21	5	0.00	40	77	27%	41%
100 PM HS/MS	25	21	17.00	34	77	32%	49%
101 AM HS/MS	27	24	22.00	38	77	35%	53%
102 AM HS/MS	13	6	0.00	34	77	17%	26%
102 PM HS/MS	39	27	0.00	45	77	51%	77%

Custom Forms – Collect Information from Staff and your Community

Formfinder allows districts to build fully customizable forms for collecting valuable data directly in their routing platform. This tool is included at no additional cost. Internal forms can be used for tracking data like Driver Training Hours, Vehicle Inspections, or Student Incidents. Public forms allow you to collect data from the community as well by sharing the forms through a URL or QR code. These can be used for Transportation Requests, Feedback Surveys, Field Trip Permissions, and much more.



Use pre-built forms from the Transfinder library or build your own with unique form questions for text, dates, rating scales, lists, and more. Users can set start and end dates or limit the geolocation that forms can be submitted at.

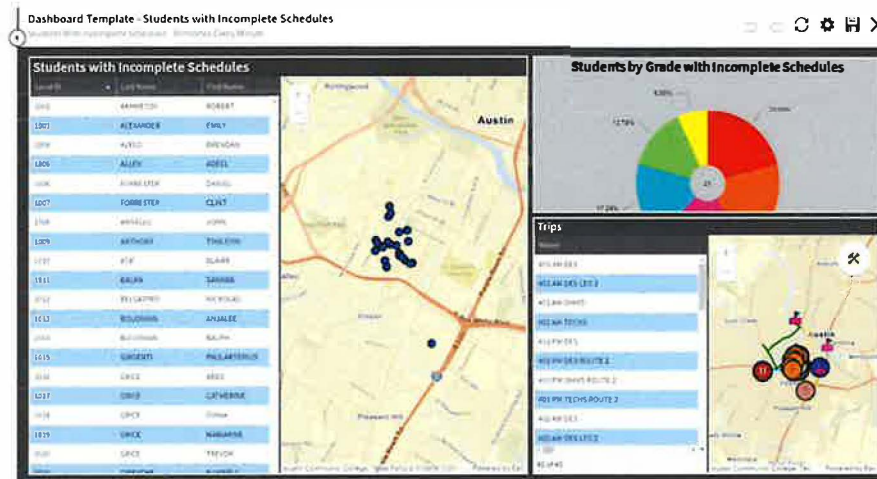
All of these powerful features are tied directly into your routing platform Routefinder Plus. That means you can get alerts or run custom reports for the form data you collect. Tie forms directly to student, staff, or vehicle records so you can see exactly how many incidents a student has and the details of the event while looking at their record.

Your organization can quickly create and share forms with staff in minutes. Secure and easy data entry can be done through a desktop or mobile device. All form data is captured and available for administrative review and easy to track. Report on and analyze data in forms as soon as it has been submitted.

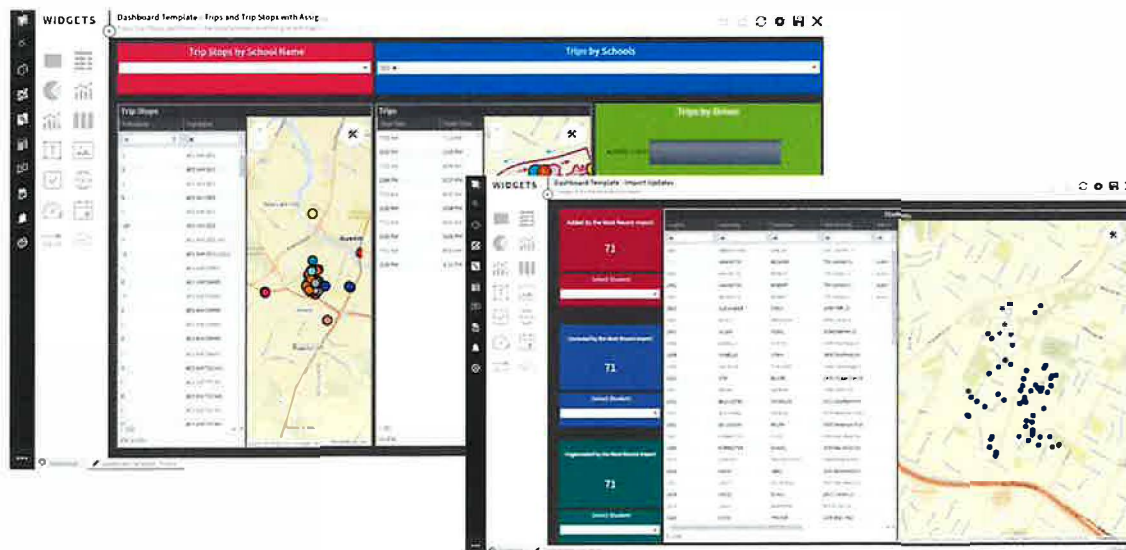
Powerful Dashboard Analytics

Get greater insight into your operations with customizable dashboards. See KPIs on every level of your operation from trips to students to staff and vehicles. Combine charts, grids, maps, and calculations to get a birds eye view of what is daily as well as year over year.

Integrate the full suite of software to see GPS data and student ridership live in real-time through dashboard views. Catch late vehicle arrivals and students getting off at unplanned locations before the calls even come in.



Users can create multiple dashboards to meet the needs of your entire transportation staff from dispatchers and administrators up to directors and business managers. It has never been easier to see what is happening and catch problems before they occur. Our implementation team will work with you to access our library of dashboards or build custom views to meet your districts unique needs.



Direct Communication with Families



Parents and authorized guardians or family members will have live access to their children's bus assignments. They will be informed, and receive critical updates from transportation. All this is all available to unlimited families.

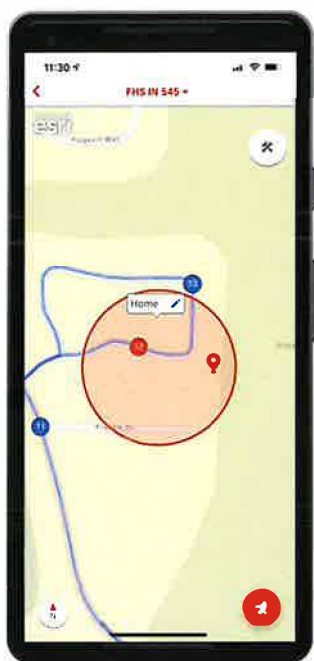
- Parents are invited via email to subscribe.
- Families can see assignments for their children, planned stop, route, time, etc.
- Staff can send out alerts to all students on a route, or a portion of a route, or a few bus stops, or in a specific neighborhood, etc.
- Alerts can be sent in the moment, or staff can set up Scheduled Announcements.
- 2-way messaging with families.



KEY NOTE:

THIS APP DOES NOT REQUIRE GPS, IT DOES NOT FORCE THE DISTRICT TO GIVE PARENTS GPS LOCATION, NOR GIVE PARENTS ANY KIND OF AUTOMATIC WARNING THAT THE BUS IS GETTING CLOSE. STOPFINDER COMMUNICATION ALLOWS PARENTS SEE THE PLAN FOR THEIR CHILD, RECEIVE ANNOUNCEMENTS ABOUT BUSING, ETC. ENABLING ALERTS TO PARENTS BASED ON GPS DATA IS NOT REQUIRED. THAT SAID, THIS FUNCTIONALITY CAN BE ADDED IF AND WHEN THE DISTRICT WISHES. IN THAT CASE, STOPFINDER GEOALERTS IS AN OPTION THAT CAN BE INCLUDED AT ANY TIME, AS LONG AS COMPATIBLE GPS UNITS ARE ON THE VEHICLES.

Alert Families When the Bus is Getting Close



stopfinder with GeoAlerts

To go a step beyond communicating schedules and sending announcements... Stopfinder has the ability to integrate with GPS Hardware on the bus. Your district can then provide near real-time information to students and parents.

Parents and administrators can create 'alert zones' around a stop, a school, or at any point on the route. When the bus drives through the zone, according to the GPS unit, the alert is sent.

Parents and students will know when the bus is getting close, and this can help make life in the mornings and afternoons much easier.

Parents/Subscribers can Set MULTIPLE Alerts!

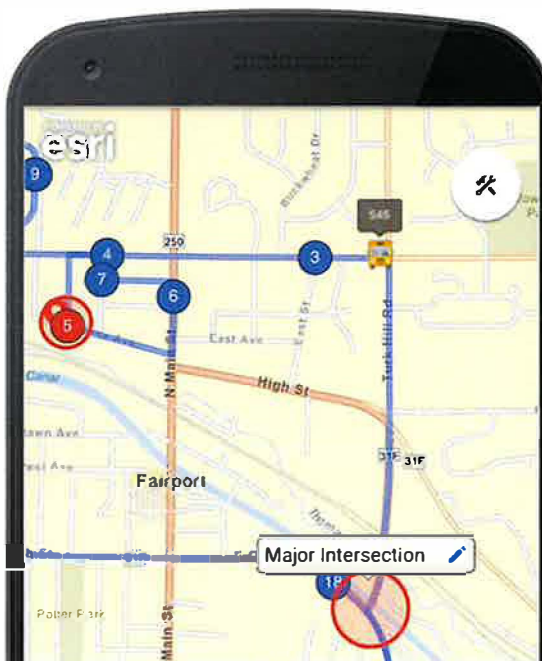
Common examples include:

- Bus Enters neighborhood
- Bus passes nearby landmark or major intersection
- Bus leaves the school in the afternoon

Key notes:

- Planned route can be shown or hidden by the Stopfinder Administrator in the transportation office.
- Each parent / caregiver has the option for multilingual options in the app.

NOTE: Stopfinder GeoAlerts does incur additional subscription fees and requires a Transfinder approved GPS hardware device on the vehicle.






Your Implementation with Transfinder...




We include:


- A dedicated Project Manager, to help you plan out the stages of your implementation and point you in the right direction as you have key decision points.
- An assigned Application Specialist / Trainer, who will conduct personalized training sessions with you via phone & web conferences.
- Our Client Data team will ensure that we gather all the relevant data about your district for this project: Maps, students, vehicles, drivers, and much more.
- Our industry leading technical support team is always at the ready to help you with questions.

Transfinder University Anytime Courses

Courses



Featured Topics

Edit Trip Directions in the Map Canvas

Modify and update driving directions for any trip through the Map Canvas Routing Palette


Trip Routing Settings

Customize how Routefinder Plus creates and displays trips, stops, and drive paths

Upcoming Events

[Go To Events Calendar](#)


MAY 2022



ROUTEFINDER PLUS Q & A

Onsite Webinar

WEDNESDAY



BEST PRACTICES IN PUPIL TRANSPORTATION: HIRING, RETENTION, AND TRAINING

Online GoTo Webinar

WEDNESDAY

Online Resources Available 24-7

- Access to the best reference & training tools in the industry
- Transfinder Community is our customer only website
- Free Scheduled and recorded Webinars on vital topics
- Searchable Training Videos by subject, users can find answers fast
- Manuals, How-To Guides, Step by Step Checklists, and much more

BUDGET WORKSHOP

ACTION REQUIRED:

None

REFERENCE MATERIALS ATTACHED:

A. ***Proposed Budget***
 As Presented by David Castillo

Presentation